

The City of El Campo will support the quality of life, community character, and economic opportunity for all residents through the provision of efficient and effective public services, public safety, economic development and fiscal responsibility.

MEETING NOTICE

CHARTER REVIEW COMMISSION - REGULAR MEETING

City of El Campo

315 East Jackson Street, El Campo, TX 77437

City Hall - Council Chambers 5:00 PM - November 6, 2017

NOTICE is hereby given that a meeting of the Charter Review Commission of El Campo will be held at City Hall - Council Chambers 315 East Jackson Street, El Campo, TX 77437 at 5:00 PM on November 6, 2017. The purpose of the meeting will be to review and consider taking official action on the following agenda items:

Agenda

1. CALL TO ORDER

2. ROLL CALL

3. CONSIDERATION OF AND ACTION ON MINUTES

1. Charter Review Commission - Regular Meeting - Oct 10, 2017 5:00 PM

4. CONSIDERATION OF AND ACTION ON

1. Review Proposed City Charter Amendments
2. Discuss Additional Potential Charter Amendments

5. ADJOURN

Agenda Approved By: Mindi Snyder, City Manager

Published By: Lori Hollingsworth, City Secretary

In compliance with the Americans with Disabilities Act, the City of El Campo will provide reasonable accommodations for disabled person attending Charter Review Commission meetings. Requests should be received at least 24 hours prior to the scheduled meeting, by contacting City Hall at 979-541-5000, or by FAX at 979-543-0027.

This meeting is posted and conducted in accordance with Chapter 551 of the Texas Government Code. I certify that a copy of this agenda of the Charter Review Commission – Regular Meeting, City of El Campo was posted at City Hall 315 East Jackson Street, El Campo, TX 77437 on the public bulletin board and on the City of El Campo website; and remained posted continuously for at least 72 hours before the scheduled meeting time.

CHARTER REVIEW COMMISSION - REGULAR MEETING

City of El Campo

**315 EAST JACKSON STREET, EL CAMPO, TX 77437
City Hall - Council Chambers 5:00 PM - October 10, 2017**

Meeting Minutes

1. CALL TO ORDER

2. ROLL CALL

Attendee Name	Title	Status	Arrived
Ed Erwin	Commissioner	Present	
Chris Barbee	Commissioner	Present	
Robert Perez	Commissioner	Present	
Linda Raun	Commissioner	Present	
Anthony Collins	Commissioner	Present	
John Crowell	Commissioner	Present	
Jill Stafford	Commissioner	Late	

City Staff Present: City Manager Mindi Snyder, Deputy City Manager Courtney Sladek and City Attorney Ronny Collins and City Secretary Lori Hollingsworth

3. CONSIDERATION OF AND ACTION ON

1. DOC-2017-74 Charter Review Commission to elect a Chairperson.

Commissioner Crowell made the Motion to nominate Commissioner Chris Barbee as Chairman of the Charter Review Commission and Commissioner Erwin Seconded. 5-0 Vote.

RESULT:	APPROVED [5 TO 0]
MOVER:	John Crowell, Commissioner
SECONDER:	Ed Erwin, Commissioner
AYES:	Erwin, Perez, Raun, Collins, Crowell
ABSTAIN:	Barbee
ABSENT:	Stafford

2. Consider and discuss potential City Charter amendments, if any.

Commissioner Raun made note that the last Charter amendment was not listed.

City Secretary Lori Hollingsworth will make the corrections. General election held on May 12, 2012, Charter Amendments Prop #1, #2, and #3 passed by the voters and Resolution No. R2012-17 was passed and approved on May 15, 2012.

Sec. 14.16. Application of Texas Statutes.

All reference to article or state numbers appearing in the foregoing provisions of this Charter are deleted and in their place reference therein shall be made to the Local Government Code or such successor statutes of the State of Texas as may then be applicable.

In the event of a conflict of the provisions of this Charter and the laws of the State of Texas, the stricter law shall apply as between the Charter and the state law.

ADOPTED: NOVEMBER 30, 1954; AMENDED: APRIL 6, 1971; AMENDED: APRIL 8, 1975; AMENDED: APRIL 7, 1979; AMENDED: APRIL 11, 1983; AMENDED: APRIL 6, 1985; AMENDED: APRIL 4, 1987; AMENDED: MAY 6, 1989; AMENDED: MAY 4, 1991; AMENDED: MAY 1, 1993; AMENDED: MAY 6, 1995; AMENDED: MAY 1, 1999; AMENDED: MAY 6, 2003; AMENDED: MAY 7, 2005; AMENDED:

MAY 12, 2007; AMENDED: MAY 9, 2009; **AMENDED: MAY 12, 2012.**

Commissioner Perez made point of the residency requirements. He feels it needs to be more consistent. Commissioner Perez also stated he feels the top city officials should live within the area. After a lengthy discussion the proposed changes are listed below.

Sec. 4.01. The City Manager.

(a) Appointment and Qualifications. The City Council shall employ a City Manager who shall be the chief administrative and executive officer of the city. The City Manager shall be employed solely on the basis of education, experience and fitness for the position, and **need not be a resident of the City of El Campo at the time of employment.** The City Manager shall be employed for a salary and on terms to be determined by City Council. City Council may remove the City Manager for cause on a majority vote of the council, on terms to be determined by City Council. No member of the City Council shall be employed as City Manager during the time for which they are elected nor for one (1) year thereafter.

Replace with:

shall be required to reside in the City or within the ETJ, (extraterritorial jurisdiction), of the City of El Campo after hiring.

Sec. 4.06. Municipal Court.

(b) The Judge of said court **shall be a qualified voter of the City of El Campo,** shall be appointed by the City Council of each oddnumbered year for a term of (2) two years, and shall receive such compensation as shall be determined by the City Council.

Replace with:

shall be required to reside in the City or within the ETJ, (extraterritorial jurisdiction), of the City of El Campo after hiring.

Commissioner Perez also expressed that he feels a City Council Members should not serve on any Boards and Commissions; there is a need to keep politics out of it.

After the Commission had a lengthy discussion it was suggested that possibly an amendment / addition be drafted stating that Council Members only serve as ex-officio member or a liaisons, not a voting member.

City Attorney Ronny Collins made the suggestion that the current Boards and Commissions appointee lists be reviewed prior to any proposed amendments on criteria be drafted.

City Secretary Lori Hollingsworth will provide each Charter Review Commission members with the current Boards and Commissions appointees.

Commissioner Barbee asked for clarification on section 3.05 (b), regarding creating and abolishing departments. He states that he knows of at least three times the Community Services Department has been created and abolished by the City Manager, not by City Council.

Sec. 3.05. Powers of the City Council.

All powers of the city and the determination of all matters of policy shall be vested in the City Council. Within limitation of the foregoing and among the other powers that may be exercised by the City Council, the following are hereby enumerated for greater certainty:

(b) Establish, consolidate or abolish administrative departments and distribute the work of divisions.

City Manager Mindi Snyder stated that the Community Service Department is still a department in the budget, personnel has been removed. Clarifying the Community Services Department has not been abolished. City Attorney Ronny Collins stated the action was taken by Council through the budget process by not funding the department.

Commissioner Barbee also inquired if policy shouldn't change giving Council more say in the hiring and firing of department heads.

City Attorney Ronny Collins states that in the Charter on page eight:

Sec. 4.01. The City Manager.

(b) Responsibilities of the City Manager. The City Manager shall be responsible to the City Council for the efficient and economical administration of the city government. The City Manager shall have the power to appoint and to remove all department heads, subject to the approval of the City Council. The City Manager shall have the power to appoint and remove all other employees in the administrative service of the city. The City Manager may authorize the head of a department to appoint and remove subordinates in their respective department. Employees, excluding the City Manager, the City Attorney and the Judge of Municipal Court, shall have a right to appeal a termination to a grievance review board appointed by City Council. The decision of the review board shall be final.

This is clarification that City Council must approve the appointment and removal of all department heads.

Commissioner Barbee inquired as to the Charter Review Commission needing a Vice Chair. He states he may not be available on Monday November 6, 2017.

Commissioner Erwin made the Motion to nominate Commissioner Linda Raun to serve as Vice Chairman and Commissioner Perez Seconded. Unanimous Vote

RESULT: NO ACTION REQUIRED

4. ADJOURN

There being no further business to discuss, Chairman Barbee called the meeting adjourned at 6:14 PM.

The next meeting for the Charter Review Commission will be on Monday November 6, 2017, at 5:00 PM.

Minutes Acceptance: Minutes of Oct 10, 2017 5:00 PM (Consideration of and Action on Minutes)

Charter Review Commission

Meeting: 11/06/17 05:00 PM
 Department: Administration
 Category: Amendment
 Prepared By: Lori Hollingsworth
 Initiator: Admin Manager
 Sponsors:
 DOC ID: 1821

SCHEDULED

MEETING TOPIC (ID # 1821)

Review Proposed City Charter Amendments

The Charter Review Commission proposed the following amendments at the October 10, 2017, meeting. Consider approving recommendations for the Charter Review Commission's final report to submit to Council.

Sec. 4.01. The City Manager.

(a) Appointment and Qualifications. The City Council shall employ a City Manager who shall be the chief administrative and executive officer of the city. The City Manager shall be employed solely on the basis of education, experience and fitness for the position, and **need not be a resident of the City of El Campo at the time of employment**. The City Manager shall be employed for a salary and on terms to be determined by City Council. City Council may remove the City Manager for cause on a majority vote of the council, on terms to be determined by City Council. No member of the City Council shall be employed as City Manager during the time for which they are elected nor for one (1) year thereafter.

Replace with:

shall be required to reside in the City or within the ETJ, (extraterritorial jurisdiction), of the City of El Campo after hiring.

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Charter Review Commission

Meeting: 11/06/17 05:00 PM
Department: Administration
Category: Amendment
Prepared By: Lori Hollingsworth
Initiator: Admin Manager
Sponsors:
DOC ID: 1823

SCHEDULED**MEETING TOPIC (ID # 1823)**

Discuss Additional Potential Charter Amendments

At this time discuss and consider for recommendation any additional City Charter amendments, if any.