

**Providing fiscally responsible public services and public safety in support of quality of life, community character and economic opportunity for all residents.**

**MEETING NOTICE**

**CITY COUNCIL - REGULAR MEETING**

**City of El Campo**

**315 East Jackson Street, El Campo, TX 77437**

**City Hall - Council Chambers 6:30 PM - June 11, 2018**

**NOTICE** is hereby given that a meeting of the City Council of El Campo will be held at City Hall - Council Chambers 315 East Jackson Street, El Campo, TX 77437 at 6:30 PM on June 11, 2018. The purpose of the meeting will be to review and consider taking official action on the following agenda items:

**Agenda**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE AND INVOCATION**
- 4. PUBLIC COMMENTS**

At this time, any person with city-related business, not scheduled on the agenda, may speak to the City Council. In compliance with the Texas Open Meetings Act, the City Council is limited to making a statement of specific factual information in response to the inquiry, or reciting existing policy, but may not discuss, deliberate, or take any action on any item. Each speaker will be limited to 3 minutes. The issue may be placed on a future agenda for consideration.

**5. CONSIDERATION OF AND ACTION ON MINUTES**

1. City Council - Workshop - May 29, 2018 5:00 PM
2. City Council - Regular Meeting - May 29, 2018 6:30 PM

**6. CONSIDERATION OF AND ACTION ON**

1. Request from El Campo Refrigeration for a variance of 112 square feet for size of sign at new location
2. Replacement of carpet in the Duson Room
3. Ordinance No. 2018-13 Abolishing the El Campo Health Facilities Development Corporation
4. Ordinance No. 2018- 14 The Restructure of the Building Standards Commission
5. Ordinance No. 2018-15 Establishing the New Parks, Recreation and Community Services Board
6. Ordinance No. 2018-16 Establishing a newly structured and separate Keep El Campo Beautiful Board

**7. ADJOURN**

Agenda Approved By: Mindi Snyder, City Manager

Published By: Lori Hollingsworth, City Secretary

In compliance with the Americans with Disabilities Act, the City of El Campo will provide reasonable accommodations for disabled person attending City Council meetings. Requests should be received at least 24 hours prior to the scheduled meeting, by contacting City Hall at 979-541-5000, or by FAX at 979-543-0027.

This meeting is posted and conducted in accordance with Chapter 551 of the Texas Government Code. I certify that a copy of this agenda of the City Council – Regular Meeting, City of El Campo was posted at City Hall 315 East Jackson Street, El Campo, TX 77437 on the public bulletin board and on the City of El Campo website; and remained posted continuously for at least 72 hours before the scheduled meeting time.

**CITY COUNCIL - WORKSHOP**

City of El Campo

315 EAST JACKSON STREET, EL CAMPO, TX 77437  
City Hall - Council Chambers 5:00 PM - May 29, 2018

Meeting Minutes

**1. CALL TO ORDER**

**2. ROLL CALL**

Attendee Name	Title	Status	Arrived
Randy Collins	Mayor	Present	
Tommy Hitzfeld	Mayor Pro-Tem	Present	
Chris Barbee	Council Member	Absent	
Philip Miller	Council Member	Present	
Jeff Allgayer	Council Member	Present	
Gloria Harris	Council Member	Present	
John Hancock	Council Member	Present	

City Staff Present: City Manager Mindi Snyder, Deputy City Manager Courtney Sladek, Chief of Police Terry Stanphill, City Secretary Lori Hollingsworth, Building Official Liz Staff, Public Works Director Kevin Thompson, City Attorney Ronny Collins and Attorney Ashley Tegeler.

CDC Executive Director: Carolyn Gibson.

**3. COUNCIL DISCUSSION AND COMMENT**

1. City Of El Campo Boards and Commissions

Review of roles, responsibilities and purpose of Boards, Committees and Commissions.

There was lengthy discussion over the current list of City Council appointed boards and commissions. City Council proposed several changes regarding the roles, responsibilities and re-structuring of the following boards and commissions. The recommendations from Council will be presented for consideration at a future meeting.

**CITY OF EL CAMPO**

**BOARD AND COMMISSION  
APPOINTEES**

**Revised Date: May 2018**

**MUNICIPAL COURT JUDGE**

Name	2 Year Term
Michelle Roy	6/17-6/19

City Charter Sec. 4.06 - Appointed by City Council - odd numbered years for a 2-year term.

**BOARD OF ADJUSTMENT -**

Name	Year Appointed	2 Year Term
Ann Strarup	2016	6/16-6/18
Ken Shanks	1999	6/16-6/18
Paul Soechting	1996	6/16-6/18
Jim Elliott	2010	6/17-6/19
Mark Pool	2017	6/17-6/19

Minutes Acceptance: Minutes of May 29, 2018 5:00 PM (Consideration of and Action on Minutes)

<b>Bobby Perez</b>	<b>2017</b>	<b>6/17-6/19</b>
<b>Thomas Coblentz</b>	<b>2017</b>	<b>6/17-6/19</b>
<b>City Staff: Liz Staff</b>		

City Charter Sec. 8.04 appointed by City Council, city resident, no compensation and not be employed or hold any other position in the city government. City Council shall appoint 7 members - designating 5 members as regular members and designating 2 members as alternates. 4 members constitutes a quorum. Code of Ordinances Chapter 4 & 14 and Ordinance No. 2017-02. Scheduled to meet monthly - **3<sup>rd</sup> Thursday @ 5:30 p.m.**

#### PLANNING & ZONING

<b>Name</b>	<b>Year Appointed</b>	<b>3 Year Term</b>
<b>Sherry Roddy</b>	<b>2006</b>	<b>6/15-6/18</b>
<b>Brandon Zabodyn</b>	<b>2014</b>	<b>6/15-6/18</b>
<b>John VonDerAu</b>	<b>2013</b>	<b>6/15-6/18</b>
<b>Paul John Herrmann</b>	<b>2012</b>	<b>6/17-6/20</b>
<b>Jeff Fuechec</b>	<b>1999</b>	<b>6/17-6/20</b>
<b>Lily Khan</b>	<b>2017</b>	<b>7/17-6/20</b>
<b>D.B. Lundy</b>	<b>2017</b>	<b>6/17-6/20</b>
<b>City Staff:</b>		

City Charter Sec. 8.03 appointed by City Council, city resident, no compensation and not be employed or hold any other position in the city government. The Commission shall consist of 7 members serving 3-year terms. The commission shall elect annually one of its members to serve as chairman. Meet not less than once each six (6) months. Code of Ordinances Chapter 14 & 10. Planning 1955 & Zoning 1959. Scheduled to meet monthly **2<sup>nd</sup> Wednesday @ 5:00 p.m.**

#### BOARD OF HEALTH & CITY HEALTH OFFICER

<b>Name</b>		<b>2 Year Term</b>
<b>Dr. Brooke Radley Dorotik</b>	City Health Officer	<b>6/17-6/18</b>
<b>Liz Staff</b>	Health Inspector	<b>6/17-6/18</b>
<b>Mindi Snyder</b>	City Manager	<b>6/17-6/18</b>

City Charter Sec. 4.08 City Council shall appoint a City Health Officer and a Board of Health. City Health Officer must be a qualified physician licensed to practice in Texas, city resident and a qualified voter; serve a term of 2 years. Board of Health shall be composed of 3 members - City Health Officer, Health Inspector and City Manager, all must be qualified voters of Wharton County. Council appointments must be in **odd numbered years 1 month after the election.**

#### CHARTER REVIEW COMMISSION

July 2019, 2021 - appointment of review commission, odd numbered year.

May 2020, 2022 - public votes on proposed amendments, if any.

<b>Name</b>	<b>Councilmember</b>	<b>Year Appointed</b>
<b>Anthony Collins</b>	<b>Hitzfeld</b>	<b>2013</b>
<b>Jill Stafford</b>	<b>Vasquez</b>	<b>2015</b>
<b>Chris Barbee</b>	<b>Allgayer</b>	<b>2017</b>
<b>Bobby Perez</b>	<b>Harris</b>	<b>2013</b>
<b>Ed Erwin</b>	<b>Hancock</b>	<b>2017</b>
<b>Linda Raun</b>	<b>Young</b>	<b>2013</b>
<b>John Crowell</b>	<b>Collins</b>	<b>2015</b>
<b>City Staff: City Manager Mindi Snyder, City Attorney Ronny Collins and City Secretary Lori Hollingsworth</b>		

City Charter Sec. 14.14 Each City Council Member appoints a resident of the city to serve a **6-month term** at the first regular meeting in **July** of each odd numbered year.

**HOUSING AUTHORITY BOARD**

Name	Year Appointed	2 Year Term
Wayne Clement	2016	6/16-6/18
Janie Delgado	1988	6/16-6/18
Yvette Garcia	1999	6/16-6/18
Charlotte Brown	2013	6/17-6/19
Billie Jean Bram	2016	6/17-6/19
Vicki Molina Executive Director, City Staff: City Manager Mindi Snyder		

Mayor to appoint 5-member board as required by HUD.

**GRIEVANCE BOARD**

Name	Councilmember	Year Appointed	1 Year Term
Alan Heskamp	Hitzfeld	2013	6/17-6/18
Moises Rodrigues	Vasquez	2016	6/17-6/18
Chris Barbee	Allgayer	2017	6/17-6/18
John Gardley	Harris	2013	6/17-6/18
Melvin Parker III	Hancock	2017 (2003)	6/17-6/18
Tom Perrilloux	Young	2008	6/17-6/18
Ronny Wind	Collins	2010	6/17-6/18
City Council Appointees as of June 12, 2017 City Council Meeting			

City Charter Sec. 4.01(b) states that employees, excluding the City Manager, City Attorney, Municipal Court Judge and Department Heads, shall have a right to appeal a termination to a grievances review board appointed by Council.

The City of El Campo Personnel Policies and Procedures Handbook states in Section 13.04: City Council shall create a 7-member Grievance Review Board to serve **one or more one-year terms**. Each City Council Member shall appoint, with approval of Council, one member to the Board. Must be resident of the City for more than 3 years, be over 25 years old, have not held a City of El Campo public office or have been employed by the City with the preceding three years, good moral character and be a registered voter.

**CENTRAL APPRAISAL BOARD**

Name	Year Appointed	2 Year Term
Jeff Allgayer	2017	6/17-6/19

**HGAC BOARD**

Name		1 Year Term
Anisa Vasquez	Primary	6/17-6/18
Tommy Hitzfeld	Alternate	6/17-6/18

**MUSEUM BOARD**

Name	Year Appointed	1 Year Term
Tommy Hitzfeld	2017	6/17-6/18

**NORTHSIDE BOARD**

Name	Year Appointed	3 Year Term
Blake Barger	2012	6/16-6/19
Chase Nielsen	2012	6/16-6/19
Richard Young	2014	6/17-6/20
Anisa Longoria-Vasquez	2017	6/17-6/20
City Staff: City Manager Mindi Snyder		

Resolution No. R 1989-14. Council will appoint 4 members to serve 3-year terms and **1 of the 4 members shall be a council member**. Must be a resident of the city and eligible voter. Meetings are held the 4<sup>th</sup> Monday of each month at the **Northside Center from 12:00 noon - 1:00 p.m.**

#### CITY DEVELOPMENT CORPORATION

Name	Year Appointed	2 Year Term
David Allgayer	2010	6/16-6/18
Larry Rusell	2012	6/18-6/18
Wesley Lange	2009	6/17-6/19
Kinnan Stockton	2011	6/17-6/19
Joe Strack IV	2017	6/17-6/19
Ex-officio members: Mayor, Mayor Pro-Tem, City Manager, President of El Campo Economic Development Corporation, President of the El Campo Chamber of Commerce, Executive Director of the CDC		

Resolution No. R1992-07 5 members appointed by Council, may not serve more than 5 consecutive terms. Scheduled to meet the **3<sup>rd</sup> Monday @ 2:00 p.m. at the Northside Center.**

#### BUILDING STANDARDS COMMISSION

Name	Year Appointed	2 Year Term
William Key	2015	6/17-6/19
Nolan Chambless	2015	6/17-6/19
Gordon Sorrel	2015	6/17-6/19
Calvin Pfeil	2015	6/17-6/19
Greg Polasek	2017	6/17-6/19
City Staff: Building Official - Liz Staff		

Code of Ordinances 3.02.033 Section 113.1 Council appointed five members for 2-year terms. Ordinance 2017-15A,

#### FIRE PREVENTION BOARD FIRE CODE BOARD OF APPEALS

Name	Year Appointed	Term
Jimmy Nielsen	2001	6/17-6/19
Irma Rocha	1990	6/17-6/19
Jimmy George, Jr.	1999	6/17-6/19
Gary Charbula	1987	6/17-6/19
Turk Krenek	1989	6/17-6/19
City Staff: Building Official - Liz Staff		

Code of Ordinances 5.02.002 Section 108.1.

#### COMMUNITY SERVICES BOARD

Name	Year Appointed	2 Year Term
Bobby Perez	2014	6/16-6/18
Hubert Kaiser	2015	6/16-6/18
VACANCY		
Mark Pool	2016	6/16-6/18
VACANCY		
Eddie Miranda	2017	6/17-6/19
Karl Rosenbusch	2017	6/17-6/19
Lily Khan	2017	6/17-6/19
VACANCY		

**City Staff: Deputy City Manager Courtney Sladek, City Secretary Lori Hollingsworth and Public Works Director Kevin Thompson**

Current Code Sec. 1.02.031 - .035. 9-member board appointed by Council to server 2-year terms. Ordinance No. 1998-06. Resolution R2015-12.

#### **AQUATIC CENTER BOARD**

<b>Name</b>	<b>Year Appointed</b>	<b>2 Year Term</b>
<b>Monica Bard</b>	<b>2006</b>	<b>6/16-6/18</b>
<b>Linda Rain</b>	<b>2006</b>	<b>6/16-6/18</b>
<b>Polly Wilkins</b>	<b>2010</b>	<b>6/16-6/18</b>
<b>Marilynn Sorrel</b>	<b>2006</b>	<b>6/16-6/18</b>
<b>Lisa Rain</b>	<b>2006</b>	<b>6/16-6/18</b>
<b>Stacie Rutile</b>	<b>2015</b>	<b>6/16-6/18</b>
<b>Chris Barbee</b>	<b>2017</b>	<b>6/17-6/19</b>
<b>City Staff: Aquatic Center Manager, Stephen Sadoski</b>		

Resolution No. R2006-14 created Aquatic Center Board. Resolution R2006-14A revised the board to a 7-member board appointed by Council to serve 2-year terms.

#### **EL CAMPO HEALTH FACILITIES DEVELOPMENT CORPORATION BOARD**

Created January 9, 1996 by Resolution R1996-01

<b>Name</b>	<b>Year Appointed</b>	<b>4 Year Term</b>
<b>Marti Arbuckle</b>	<b>2008</b>	<b>6/16-6/20</b>
<b>J. Michael Appling</b>	<b>1996</b>	<b>6/16-6/20</b>
<b>Becky Vondra</b>	<b>2008</b>	<b>6/16-6/20</b>
<b>Veronica Richards</b>	<b>2002</b>	<b>6/17-6/21</b>
<b>Ed Weinheimer, Jr,</b>	<b>2005</b>	<b>6/17-6/21</b>

#### **ELECTRICAL BOARD**

<b>Name</b>	<b>Year Appointed</b>	<b>2 Year Term</b>
<b>Dennis Edwards</b>	<b>2010</b>	<b>6/16-6/18</b>
<b>Tommy Staff</b>	<b>1998</b>	<b>6/16-6/18</b>
<b>Roy Rodriguez</b>	<b>2008</b>	<b>6/16-6/18</b>
<b>Wesley Lange</b>	<b>1986</b>	<b>6/16-6/18</b>
<b>James Pierce</b>	<b>2008</b>	<b>6/16-6/18</b>
<b>City Staff: Building Official - Liz Staff</b>		

Code of Ordinances 3.02.153 City Council to appoint 5 of the 6-member board to serve 2-year terms and board member 6 to be the chief electrical inspector.

#### **PLUMBING BOARD**

<b>Name</b>	<b>Year Appointed</b>	<b>2 Year Term</b>
<b>Ed Kulcak</b>	<b>1981</b>	<b>6/16-6/18</b>
<b>Pat Gwosdz</b>	<b>1992</b>	<b>6/16-6/18</b>
<b>Dr. Brooke Radley Dorotik</b>	<b>2016</b>	<b>6/16-6/18</b>
<b>Robert Garcia</b>	<b>2007</b>	<b>6/17-6/19</b>
<b>Gary Tupa</b>	<b>1983</b>	<b>6/17-6/19</b>
<b>City Staff: Building Official - Liz Staff</b>		

**MECHANICAL BOARD 1986**

<b>Name</b>	<b>Year Appointed</b>	<b>2 Year Term</b>
<b>David Cannell</b>	<b>2014</b>	<b>6/16-6/18</b>
<b>James Pierce</b>	<b>2016</b>	<b>6/16-6/18</b>
<b>Anthony Ott</b>	<b>2006</b>	<b>6/16-6/18</b>
<b>Kevin Green</b>	<b>1992</b>	<b>6/16-6/18</b>
<b>Gary Eldridge</b>	<b>2016</b>	<b>6/16-6/18</b>
<b>City Staff: Building Official - Liz Staff</b>		

**4. ADJOURN**

There being no further discussion, Mayor Collins adjourned the workshop at 6:20 p.m.

Attest:

\_\_\_\_\_  
Lori Hollingsworth, City Secretary

\_\_\_\_\_  
Randy Collins, Mayor



**CITY COUNCIL - REGULAR MEETING**

City of El Campo

315 EAST JACKSON STREET, EL CAMPO, TX 77437  
 City Hall - Council Chambers 6:30 PM - May 29, 2018

**Meeting Minutes****1. CALL TO ORDER****2. ROLL CALL**

Attendee Name	Title	Status	Arrived
Randy Collins	Mayor	Present	
Tommy Hitzfeld	Mayor Pro-Tem	Present	
Chris Barbee	Council Member	Absent	
Philip Miller	Council Member	Present	
Jeff Allgayer	Council Member	Present	
Gloria Harris	Council Member	Present	
John Hancock	Council Member	Present	

City Staff Present: City Manager Mindi Snyder, Deputy City Manager Courtney Sladek, Chief of Police Terry Stanphill, City Secretary Lori Hollingsworth, Personnel Director Rene Garcia, Building Official Liz Staff, Director of Public Works Kevin Thompson, Assistant Finance Director Brittni Staff, City Attorney Ronny Collins, Utilities Director Jerry Lewis, Municipal Court Judge Michelle Roy and EMS Director Chase Nielsen.

City Development Corporation: Executive Director Carolyn Gibson.

Media Present: Shannon Crabtree, El Campo Leader-News.

Guests Present: Ashley Tegeler, Andy Tarango, Abel Moreno, Troy Washington, Stephen Lucas, Kenna Lucas and Stephen Staff.

**3. PLEDGE OF ALLEGIANCE AND INVOCATION**

Mayor Collins led the Pledge of Allegiance, followed with performing the Invocation.

**4. PUBLIC COMMENTS**

At this time, any person with city-related business, not scheduled on the agenda, may speak to the City Council. In compliance with the Texas Open Meetings Act, the City Council is limited to making a statement of specific factual information in response to the inquiry, or reciting existing policy, but may not discuss, deliberate, or take any action on any item. Each speaker will be limited to 3 minutes. The issue may be placed on a future agenda for consideration.

Mayor Collins affirmed that there were no public comments, to be heard.

**5. CONSIDERATION OF AND ACTION ON MINUTES**

## 1. City Council - Regular Meeting - May 14, 2018 5:30 PM

Council Member Harris made the MOTION to accept as received the City Council Regular Meeting Minutes from May 14, 2018, and Mayor Pro-Tem Hitzfeld Seconded. Council Member Miller abstained.

Minutes Acceptance: Minutes of May 29, 2018 6:30 PM (Consideration of and Action on Minutes)

<b>RESULT:</b>	<b>ACCEPTED [5 TO 0]</b>
<b>MOVER:</b>	Gloria Harris, Council Member
<b>SECONDER:</b>	Tommy Hitzfeld, Mayor Pro-Tem
<b>AYES:</b>	Collins, Hitzfeld, Allgayer, Harris, Hancock
<b>ABSTAIN:</b>	Miller
<b>ABSENT:</b>	Barbee

**6. CONSIDERATION OF AND ACTION ON**

1. DOC-2018-30 Consider petition for annexation

Included in the packet is the petition for voluntary annexation by El Campo Lost Lagoon RV Resort. This property is located on County Road 451 and will be zoned "C-2" commercial. A portion of County Road 451 will also be included in the annexation. Also attached is the survey of the County Road.

At the October 23, 2017, Regular City Council Meeting it was approved to enter into a funding agreement with the Lucas's and their development that extends water, sewer and an addition of a lift station.

This is the first step of the annexation process, followed by two public hearings and adoption of an annexation ordinance in July, that will include the proposed municipal service plan - which is attached for your review.

This was approved on March 14, 2018, and is recommended by the Planning and Zoning Commission for Council consideration.

The City Attorney and staff have reviewed this petition and recommend proceeding.

City Attorney Collins stated that the meets and bounds description for the additional 20-acre tract was omitted from the packet; it has been confirmed with the Lucas's that the intent is for the entire 40 acres to be petitioned for voluntary annexation. The additional meets and bounds with the survey and a letter of confirmation from the Lucas's will be provided and included in future proceedings regarding this annexation.

Mayor Pro-Tem Hitzfeld made the MOTION to accept as presented the voluntary annexation of the forty (40) acres of the Lucas's property and the portion of County Road 451 as presented and Council Member Miller Seconded.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Tommy Hitzfeld, Mayor Pro-Tem
<b>SECONDER:</b>	Philip Miller, Council Member
<b>AYES:</b>	Collins, Hitzfeld, Miller, Allgayer, Harris, Hancock
<b>ABSENT:</b>	Barbee

2. DOC-2018-31 Water Extension Supplies Purchase Award

Staff has requested three quotes for the supplies required for the water extension to the proposed annexed area off of CR 451 and CR 405 (Lost Lagoon RV Park). Staff is recommending utilizing the Buy Board quote from Ferguson Enterprises, in the amount of \$125,896.29. Additional quotes were requested, and were as follows: \$128,554.65 from Act Pipe and Supply, Inc. and \$141,334.91 from C P R Services and Supplies. Included in the packet are the quotes.

Minutes Acceptance: Minutes of May 29, 2018 6:30 PM (Consideration of and Action on Minutes)

This project will be divided into two phases. The first phase will include the City running the water line to the proposed site. Phase two will include the sewer extension, lift station and the initial tie in to the water plant.

Phase two will be bid in July, and will be presented to Council later this summer.

Mayor Pro-Tem Hitzfeld made the MOTION to approve and award the water line extension supplies to Ferguson Enterprises for one hundred twenty-five thousand eight hundred ninety-six dollars and twenty-nine cents (\$125,896.29) and Council Member Allgayer Seconded.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Tommy Hitzfeld, Mayor Pro-Tem
<b>SECONDER:</b>	Jeff Allgayer, Council Member
<b>AYES:</b>	Collins, Hitzfeld, Miller, Allgayer, Harris, Hancock
<b>ABSENT:</b>	Barbee

3. DOC-2018-32 Commitment to Waste Connections

On Tuesday May15, 2018, City Manager Mindi Snyder, Deputy City Manager Courtney Sladek, City Secretary Lori Hollingsworth and Andy Tarango from Waste Connections had a brief meeting. Waste Connections is asking for our commitment to approve and accept them as the vendor for solid waste collections, allowing for moving forward with negotiating terms and services.

Information that was received in the Solid Waste and Recycling RFP pertaining to the disposal and recycling facility is attached for your review.

Staff recommends to approve and accept Waste Connections as our vendor for solid waste collection.

Council Member Miller made the MOTION to approve Waste Connections as the vendor for solid waste, authorizing moving forward with negotiating services and a contract, and Council Member Harris Seconded.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Philip Miller, Council Member
<b>SECONDER:</b>	Gloria Harris, Council Member
<b>AYES:</b>	Collins, Hitzfeld, Miller, Allgayer, Harris, Hancock
<b>ABSENT:</b>	Barbee

4. DOC-2018-33 Interlocal Agreement - City of El Campo and Wharton County Sheriff's Office

The City of El Campo and the Wharton County Sheriff's Office desire to enter into an Interlocal Agreement granting access to the Wharton County Sheriff's Office, to the City owned firing range facility located at 1698 C.R. 303, El Campo, Texas. The Sheriff's Office needs an accessible firing range facility for use, regarding periodic firearms training.

The Interlocal Agreement is attached for you to review.

Staff, the City Attorney and the Chief of Police have reviewed the agreement and recommend approval.

Mayor Pro-Tem Hitzfeld made the MOTION to approve the Interlocal Agreement between the City of El Campo and the Wharton County Sheriff's Office as amended and Council Member Allgayer Seconded.

**INTERLOCAL AGREEMENT**

**THIS INTERLOCAL AGREEMENT** ("Agreement") is entered into and in accordance with the provisions of the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, by and between

Minutes Acceptance: Minutes of May 29, 2018 6:30 PM (Consideration of and Action on Minutes)

the **CITY OF EL CAMPO, TEXAS** (the "City"), a political subdivision of the State of Texas, and **THE WHARTON COUNTY SHERIFF'S OFFICE** ("Wharton County Sheriff's Office"), a political subdivision of the State of Texas.

**RESULT:** APPROVED AS AMENDED [UNANIMOUS]  
**MOVER:** Tommy Hitzfeld, Mayor Pro-Tem  
**SECONDER:** Jeff Allgayer, Council Member  
**AYES:** Collins, Hitzfeld, Miller, Allgayer, Harris, Hancock  
**ABSENT:** Barbee

5. Appointments of City Council Members to Council Committees

The current list of active Council Committees is attached for your review and consideration of appointments / re-appointments. At this point all Committees are still active with the exception of the Public Safety Facilities Committee so that could be replaced with the new Blighted Building Ordinance Review Committee that was discussed at the joint CDC meeting.

Mayor Collins appointed the following Council Members to serve on said Council Committees:

**CITY OF EL CAMPO  
 COUNCIL COMMITTEES  
 May 2018**

Committee	Members
Public Works Committee	Tommy Hitzfeld - Gloria Harris - Philip Miller
Blighted Building Ordinance Review	Randy Collins - John Hancock - Jeff Allgayer
Skateboard Committee	Tommy Hitzfeld - Chris Barbee - Philip Miller
Finance Committee	Randy Collins - Chris Barbee - John Hancock
Comprehensive Plan Oversight Committee	Randy Collins - Tommy Hitzfeld - Jeff Allgayer
Employee Benefits Committee	Tommy Hitzfeld - Gloria Harris - John Hancock
Solid Waste Contract Committee	Randy Collins - Gloria Harris -Jeff Allgayer

**RESULT:** NO ACTION REQUIRED

7. ADJOURN

There being no further business to discuss, Council Member Miller made the MOTION to adjourn and Mayor Pro-Tem Hitzfeld Seconded.

Unanimous 6-0 vote.

Mayor Collins adjourned the meeting at 7:03 p.m.

Attest:

\_\_\_\_\_  
 Lori Hollingsworth, City Secretary

\_\_\_\_\_  
 Randy Collins, Mayor

Minutes Acceptance: Minutes of May 29, 2018 6:30 PM (Consideration of and Action on Minutes)

**City Council**  
 City Hall - Council Chambers  
 El Campo, TX 77437

Meeting: 06/11/18 06:30 PM  
 Department: Administration  
 Category: Planning  
 Prepared By: Mindi Snyder  
 Initiator: Admin Manager  
 Sponsors:  
 DOC ID: 1980

**SCHEDULED**

**MEETING TOPIC (ID # 1980)**

## **Request from El Campo Refrigeration for a variance of 112 square feet for size of sign at new location**

El Campo Refrigeration is a local business that has been here more than 40 years and is expanding their business and relocating to the Highway 59 Frontage Road for increased visibility. As part of that process they desire a highly visible sign and have worked to reduce the size from their original request of 880 square feet to 562 square feet; however, that is still over our sign ordinance maximum of 450 square feet. A survey of the signs permitted in that area was performed and is as follows:

- |                    |  |
|--------------------|--|
| 1. Jack in The Box | 80' tall, 225.50 square feet   |
| 2. Stripes         | 75' tall, 3 signs of 297 square feet, 108.54 square feet, and 75 square feet |
| 3. Ruta 71         | 60' tall, 450 square feet  |
| 4. El Campo Inn    | 25'9" tall, 120 square feet  |
| 5. Shoppa 's       | 29'10 ½" tall, 98.2 square feet  |
| 6. Best Western    | 52' tall, 167 square feet  |

### **Regulating Section of the City of El Campo Code of Ordinance**

The proposed sign is in a C-2 General Commercial District, that is considered appropriate along arterial streets. As indicated below, Section 3.06.005 restricts the maximum height of signs to 80 feet and maximum area to 450 square feet in this district.

#### ***Chapter 14, Sec. 14.03.015 C-2 General Commercial District***

*(a) Purpose. The zoning of property as C-2 general commercial is intended to provide for a variety of commercial uses including wholesale sales and services, general retail and service businesses, and office uses. The C-2 district is primarily intended for use in high traffic areas adjacent to arterial streets and is appropriate for high volume commercial centers. Outdoor storage and display of merchandise is permitted in the C-2 district.*

#### ***Chapter 3, Sec. 3.06.005 Standards for permitted signs***

*(b) C-2 district. The maximum height of signs located in the C-2 district adjacent to the Hwy 59 Bypass is 80 feet. The maximum sign area shall not exceed 450 square feet.*

### **Approving Authority**

Signs are addressed in Chapter 3, Article 3.06 of El Campo Code of Ordinances, separate from the zoning regulations that are included in Chapter 14. Therefore, any variances regarding sign requirements would need to be approved by the City Council.

Staff contacted the City of Wharton to find their regulations, especially for the Buc-ee's sign. City of Wharton's height restriction is 50'. Buc-ee's received approval to install a taller 100' sign by their City Council. In Wharton, the sign size is based on the frontage size of the property; 100 square feet is permitted for a frontage of 151 to 200 feet; 50 square feet is permitted for a frontage of 201 to 250 feet. The size of that sign is 949.1 square feet.

The Kennedy family has been very willing to work with the City to secure easements to allow the extension of utilities in that area. They are concerned about the electric lines and poles that go through the site and those hampering the visibility of the sign. They will be present to answer any questions that City Council may have.

Staff recognizes that this is a larger than permitted sign and appreciates the willingness of the Kennedy's to meet and discuss the concerns and reduce the size from the original request and does recommend approval as presented of the variance.

<b>SIGN A</b>	D/F Pylon Sign
Type:	Pylon
Illumination:	Internally Illuminated LED
Square Footage:	562.0

MFG. & INSTALL ONE (1)  
D/F PYLON SIGN @ 90 FT OAH

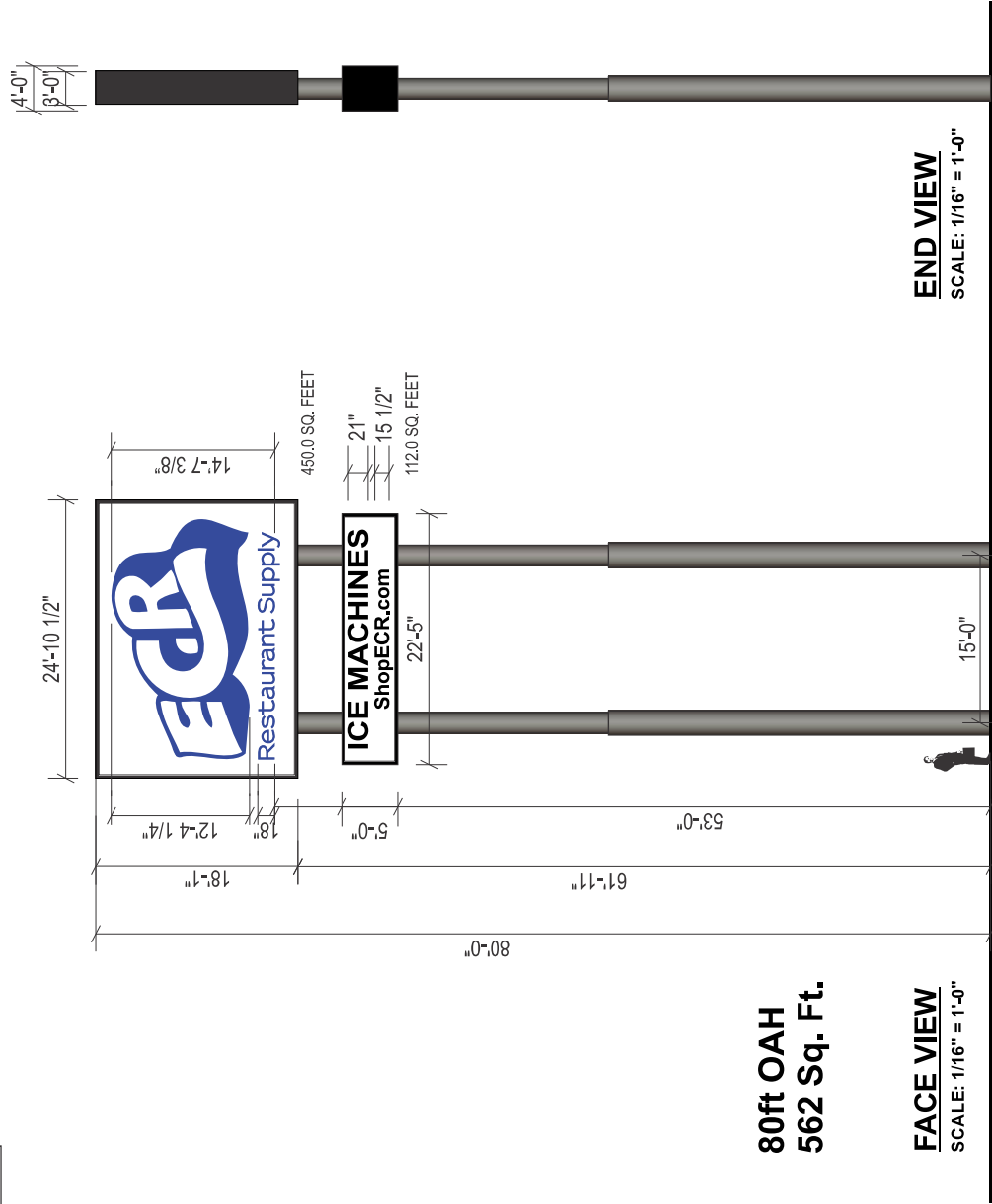
MAIN ID:  
FLEX FACE W/ BLUE VINYL APPLIED  
BLUE RETAINERS & CABINET  
INTERNALLY ILLUMINATED WHITE LEDS

2NDARY CABINET:  
WHITE FLAT LEXAN FACES  
BLACK LETTERING  
BLACK RETAINERS & CABINET  
INTERNALLY ILLUMINATED WHITE LEDS

POLES PTD BLACK

**COLOR KEY**

- 1 White
- 2 Black
- 3 21409A Blue



**80ft OAH**  
**562 Sq. Ft.**

**FACE VIEW**  
SCALE: 1/16" = 1'-0"

**END VIEW**  
SCALE: 1/16" = 1'-0"



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**El Campo Refrigeration**  
Hwy 59  
El Campo, TX

Project ID#: **113910**  
Project Mgr: **Kateesh F.**  
Designer: **DR**  
Created on: **10/19/2017**

**REVISION**

R11 2/27/18 DR- Add white bkgd options @ 90ft OAH  
R18 5/29/18 JD - added OPTION 1 & 2  
R19 6/1/18 JD - removed lower cabinets  
R20 6/1/18 DR- Revise text on lower cabinet  
**R21 6/7/18 DR- Lower to 80ft, increase to 562 sq feet**

**Attachment: ECR Sign.pdf (Request from El Campo Refrigeration for a variance of 112 square ft. for size of sign at new location)**

**City Council**  
City Hall - Council Chambers  
El Campo, TX 77437

Meeting: 06/11/18 06:30 PM  
Department: City Council  
Category: Budget  
Prepared By: Courtney Sladek  
Initiator: Courtney Sladek  
Sponsors:  
DOC ID: 1973

**SCHEDULED**

**MEETING TOPIC (ID # 1973)**

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## **Replacement of carpet in the Duson Room**

The carpet in the Duson Room of the Civic Center is in need of replacement. Numerous stains are very visible despite efforts to repeatedly clean and vacuum the carpet. Staff has looked at various options to replace the carpet and recommended to the Community Service Board a vinyl planking to replace the carpet. Quotes were obtained by staff and reviewed by the Community Services Board. The Community Service Board unanimously recommends the replacement of the carpet with the vinyl planking.

The total cost of the project is just under \$19,000, and is included in the packet. While not budgeted, revenues are exceeding the budget by nearly \$25,000. If approved, staff will bring a budget amendment later this year to increase both the revenue, to meet actual, and expenditures for this project.

Staff will have a sample of the flooring available at the meeting.

# CARPET ONE FLOOR & HOME®

PO Box 1359

El Campo, TX 77437

## PROPOSAL

DATE: 05/10/

**PROPOSAL SUBMITTED TO:**  
CITY OF EL CAMPO

**WORK TO BE PERFORMED AT:**  
CIVIC CENTER DUSON ROOM

WE HEREBY PROPOSE TO FURNISH THE MATERIAL AND PERFORM THE LABOR NECESSARY FOR THE COMPLETION OF:

LUXURY VINYL PLANK COMPASS 28 MIL FINISH & 20 YEAR COMMERCIAL WARRANTY GLUE DOWN INSTALLATION	\$14,175.00
NEW QUARTER ROUND PAINTED AND INSTALLED	600.00
TAKE UP (REMOVAL AND DISPOSAL OF OLD FLOORS)	2,800.00

THIS IS MY RECOMMENDATION BECAUSE OF THE 28 MIL FINISH  
MOST COMMERCIAL FLOORS ARE 20 MIL FINISH

NOTE: ANY FLOOR-PREP (FLOAT/LEVELING) WILL BE ADDED AS NEEDED AT \$2.50 PER POUND  
I THINK WE WILL NEED ABOUT 400 LBS

1000.00

THANK YOU FOR CONSIDERING US FOR YOUR FLOORING NEEDS

14575.00

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED, AND THE ABOVE WORK TO BE PERFORMED IN ACCORDANCE WITH THE DRAWINGS AND SPECIFICATIONS SUBMITTED FOR ABOVE WORK AND COMPLETED IN A SUBSTANTIAL WORKMANLIKE MANNER FOR THE SUM OF

DOLLARS (\$ )

WITH PAYMENTS TO BE MADE AS FOLLOWS:

RESPECTFULLY SUBMITTED: EL CAMPO CARPET ONE FLOOR & HOME

PER: KIRK GAINES

NOTE---THIS PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED WITHIN ( 30 DAYS)

## ACCEPTANCE OF PROPOSAL

THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENTS WILL BE MADE AS OUTLINED ABOVE.

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

Attachment: Duson Room Flooring Option (Replacement of carpet in the Duson Room)



**City Council**  
City Hall - Council Chambers  
El Campo, TX 77437

Meeting: 06/11/18 06:30 PM  
Department: Administration  
Category: Ordinance  
Prepared By: Lori Hollingsworth  
Initiator: Admin Manager  
Sponsors:  
DOC ID: 1979

**SCHEDULED**

**ORDINANCE (ID # 1979)**

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## **Ordinance No. 2018-13 Abolishing the El Campo Health Facilities Development Corporation**

There was a City Council workshop on May 29, 2018, at which the need of the El Campo Health Facilities Development Corporation was evaluated. Resolution No. R1996-01 was approved establishing the El Campo Health Facilities Corporation in 1996.

It has been determined that there is no longer a need for said corporation and it would be in the best interest of the City to abolish said Board.

Ordinance No. 2018-13 is attached for your consideration and review.  
The City Attorney and staff recommend approval.

**CITY OF EL CAMPO  
ORDINANCE NO. 2018-13**

**AN ORDINANCE OF THE CITY OF EL CAMPO, TEXAS ABOLISHING THE EL CAMPO HEALTH FACILITIES DEVELOPMENT CORPORATION.**

**Whereas,** the City of El Campo created the El Campo Health Facilities Development Corporation on January 9, 1996 within Resolution No. R1996-01; and

**Whereas,** the City Council has determined that there is no longer a need for the El Campo Health Facilities Development Corporation and it would be in the best interest of the City to abolish said Board.

**NOW, THEREFORE BE IT ORDAINED,** by the City Council of the City of El Campo, Texas:

**SECTION 1**

The City Council of the City of El Campo, Texas hereby abolishes the El Campo Health Facilities Development Corporation as it is defined in Resolution No. R1996-01 and all subsequent ordinances or resolutions related to its purpose and membership.

**EFFECTIVE DATE:** This ordinance shall take effect immediately upon its passage.

**PASSED AND APPROVED** by the City Council of the City of El Campo, Texas, on this 11<sup>th</sup> day of June 2018

**CITY OF EL CAMPO, TEXAS**

\_\_\_\_\_  
**Randy Collins, Mayor**

**APPROVED AS TO FORM:**

**ATTEST:**

\_\_\_\_\_  
**Ronald B. Collins**  
City Attorney

\_\_\_\_\_  
**Lori Hollingsworth**  
City Secretary

Attachment: Ordinance No. 2018-13 Abolishing the El Campo Health Facilities Dev. Corp..pdf (Ordinance No. 2018-13 Abolishing the El Campo

**City Council**  
City Hall - Council Chambers  
El Campo, TX 77437

Meeting: 06/11/18 06:30 PM  
Department: Administration  
Category: Ordinance  
Prepared By: Lori Hollingsworth  
Initiator: Admin Manager  
Sponsors:  
DOC ID: 1974

**SCHEDULED**

**ORDINANCE (ID # 1974)**

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## **Ordinance No. 2018- 14 The Restructure of the Building Standards Commission**

The Council Workshop on May 29, 2018, directed staff to re-structure the Building Standards Commission consisting of 9 members appointed by Council to serve 2-year terms. The newly re-established Commission will be comprised of members from the abolished Electrical, Mechanical, Plumbing and current Building Standards Commission. The recommendation was to appoint 2 members from each existing board - Mechanical, Plumbing and Electrical and 3 members from the existing Building Standards Commission, while also considering new applicants. Ordinance No. 2018-14, is attached for your review and consideration.

The City Attorney and staff have reviewed Ordinance No. 2018-14 and recommend its approval.

**CITY OF EL CAMPO**  
**ORDINANCE NO. 2018-14**

**AN ORDINANCE OF THE CITY OF EL CAMPO, TEXAS ABOLISHING THE PLUMBING BOARD; THE ELECTRICAL BOARD; AND THE MECHANICAL BOARD OF THE CITY OF EL CAMPO AND COMBINING THOSE BOARDS' DUTIES AND RESPONSIBILITIES INTO THE BUILDING STANDARDS COMMISSION, REVISING THE NUMBER OF MEMBERS OF SUCH BOARD AND THE TERM OF APPOINTMENT TO SAME.**

**Whereas**, the City of El Campo currently appoints members to the City of El Campo Plumbing Board, Electrical Board, Mechanical Board, and Building Standards Commission.

**Whereas**, the City Council has determined that it would be in the best interest of the City to combine the functions of the current Plumbing Board, Electrical Board, and Mechanical Board with the Building Standards Commission to carry out the purpose of advising the City Council and City Staff on policies and matters related to all plumbing, electrical, mechanical, and building codes and permitting of the City of El Campo.

**NOW, THEREFORE BE IT ORDAINED**, by the City Council of the City of El Campo, Texas:

**SECTION 1**

The City Council of the City of El Campo, Texas hereby abolishes the Plumbing Board as it is defined in all ordinances or resolutions related to its purpose and membership.

**SECTION 2**

The City Council of the City of El Campo, Texas hereby abolishes the Electrical Board as it is defined in all ordinances or resolutions related to its purpose and membership.

**SECTION 3**

The City Council of the City of El Campo, Texas hereby abolishes the Mechanical Board as it is defined in all ordinances or resolutions related to its purpose and membership.

**SECTION 4**

**Building Standards Commission – Revision**

The City Council of the City of El Campo, Texas hereby revises the Building Standards commission to combine the duties of the Plumbing Board, Electrical Board, and Mechanical Board. The Building Standards Commission will advise the City Council on policies and matters concerning plumbing, electrical, mechanical, and building codes and permitting of the City of El Campo.

**A. Membership**

The Board shall now consist of nine (9) members appointed by the City Council. No person shall be eligible to appointment to such Board who is not a qualified voter of Wharton County and a resident of the City. A quorum shall consist of a simple majority of the members of the Board.

**B. Term of Office; Compensation**

The term of office of the members of the said board appointed after the year 2018 shall be two (2) years. Members of the board shall serve without compensation. Members shall be appointed to staggered terms with five members being appointed in even numbered years and four members appointed in odd numbers years. For the year 2018 only, the initial term of the five members shall be two (2) years and the initial term for the four members shall be one (1) year. The term of each member shall continue until a new member is appointed or such current member is re-appointed.

**C. Removal from Board; Vacancies; How filled**

The members of the board shall be subject to removal from office by the City Council for any cause deemed by the Council sufficient for removal in the interest of public service. The decision of the City Council for removal shall be final. Any vacancy in the membership of the said board shall be filled by the City Council for the unexpired term of the member whose place has become vacant either by removal or otherwise.

**D. Meetings of the Board;**

The board shall meet on an as needed basis.

**E. Powers and Duties of Board:**

The board shall have the responsibilities to advise the City Council and City Staff on policy matters related to all plumbing, electrical, mechanical, and building codes and permitting of the City of El Campo.

**F. Appeals**

The City of El Campo Code of Ordinances Chapter 3 “Building Regulations,” Division 2 “Building Code” Section 3.02.033 “Amendments” amends Section 113.1 of the 2015 IBC to set out a board of Appeals. The Building Standards Commission shall hereby serve a dual role by hearing and deciding appeals of orders, decisions or determinations made by the building official relative to the application and interpretation of the International Building Code

**EFFECTIVE DATE:** This ordinance shall take effect immediately upon its passage.

**PASSED AND APPROVED** by the City Council of the City of EL Campo, Texas, on this 11<sup>th</sup> day of June 2018

**CITY OF EL CAMPO, TEXAS**

\_\_\_\_\_  
**Randy Collins, Mayor**

**APPROVED AS TO FORM:**

**ATTEST:**

\_\_\_\_\_  
**Ronald B. Collins**  
City Attorney

\_\_\_\_\_  
**Lori Hollingsworth**  
City Secretary

**City Council**  
City Hall - Council Chambers  
El Campo, TX 77437

Meeting: 06/11/18 06:30 PM  
Department: Administration  
Category: Ordinance  
Prepared By: Lori Hollingsworth  
Initiator: Admin Manager  
Sponsors:  
DOC ID: 1975

**SCHEDULED**

**ORDINANCE (ID # 1975)**

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## **Ordinance No. 2018-15 Establishing the New Parks, Recreation and Community Services Board**

The Council Workshop on May 29, 2018, directed staff to re-structure and re-purpose both the Community Services Board and the Aquatic Center Board. The newly created Parks, Recreation and Community Services Board will be comprised of members from the abolished Community Services Board and The Aquatic Center Board. The recommendation was that Council would appoint members from the existing Community Services Board and Aquatic Center Board, while also considering new applicants, to serve on the newly re-structured board to consist of 7 members to meet on a quarterly basis and serve 3-year terms.

Ordinance No. 2018-15, is attached for your review and consideration.

The City Attorney and staff have reviewed Ordinance No. 2018-15 and recommend its approval.

**CITY OF EL CAMPO**  
**ORDINANCE NO. 2018-15**

**AN ORDINANCE OF THE CITY OF EL CAMPO, TEXAS ABOLISHING THE COMMUNITY SERVICES BOARD AND AQUATIC CENTER BOARD OF THE CITY OF EL CAMPO AND COMBINDING THOSE BOARDS' DUTIES AND RESPONSIBILITIES INTO A NEW BOARD TO BE HEREAFTER NAMED AND KNOWN AS THE PARKS, RECREATION, AND COMMUNITY SERVICES BOARD, ESTABLISHING THE NUMBER OF MEMBERS OF SUCH BOARD AND THE TERM OF APPOINTMENT TO SAME.**

**Whereas**, the City of El Campo created the Community Services Board on March 24, 1998 within Ordinance No. 1998-06; and

**Whereas**, the City of El Campo created the Aquatic Center Board on August 8, 2006 in Resolution No. R2006-14; and

**Whereas**, the City Council has determined that it would be in the best interest of the City to combine the functions of the current Community Services Board and Aquatic Center Board and establish a Parks, Recreation and Community Services Board to carry out the purpose of advising the City Council and City Staff on policies and matters related to all parks, aquatic centers, and civic centers of the City of El Campo.

**NOW, THEREFORE BE IT ORDAINED**, by the City Council of the City of El Campo, Texas:

**SECTION 1**

The City Council of the City of El Campo, Texas hereby abolishes the Community Services Board as it is defined in Ordinance No. 1998-06 and all subsequent ordinances or resolutions related to its purpose and membership.

**SECTION 2**

The City Council of the City of El Campo, Texas hereby abolishes the Aquatic Center Board as it is defined in Resolution No. R2006-14 and Resolution No. R2006-14A and all subsequent ordinances or resolutions related to its purpose and membership.

**SECTION 3**

**Parks, Recreation, and Community Services Board – Creation**

The City Council of the City of El Campo, Texas hereby creates a new advisory board which shall be called the Parks, Recreation and Community Services Board. The Parks, Recreation and Community Services Board will advise the City Council on activities and policies concerning parks, recreation, the El Campo Civic Center, and the City of El Campo Aquatic Center.



**A. Membership**

The new board shall consist of seven (7) members appointed by the City Council. No person shall be eligible to appointment to such Board who is not a qualified voter of Wharton County and a resident of the City. A quorum shall consist of a simple majority of the members of the Board.

**B. Term of Office; Compensation**

The term of office of the members of the said board appointed after the year 2018 shall be three (3) years. Members of the board shall serve without compensation. For the year 2018 only, members shall be appointed to staggered terms in a three – two – two method. The initial term of the first three appointed members shall be three (3) years, the initial term of the next two appointed members shall be two (2) years, and the initial term of the last two appointed members shall be one (1) year. The term of each member shall continue until a new member is appointed or such current member is re-appointed.

**C. Removal from Board; Vacancies; How filled**

The members of the board shall be subject to removal from office by the City Council for any cause deemed by the Council sufficient for removal in the interest of public service. The decision of the City Council for removal shall be final. Any vacancy in the membership of the said board shall be filled by the City Council for the unexpired term of the member whose place has become vacant either by removal or otherwise.

**D. Meetings of the Board;**

The board shall be required to meet for regular meetings at least once every quarter of the year and shall have the option to call a specially called meeting of the board as needed.

**E. Powers and Duties of Board:**

The board shall have the responsibilities to advise the City Council and City Staff on policy matters related to the operation and maintenance of City parks, parkways, the aquatic center, the City Civic Center and all other recreation facilities on or in any public grounds or buildings.

**EFFECTIVE DATE:** This ordinance shall take effect immediately upon its passage.

**PASSED AND APPROVED** by the City Council of the City of El Campo, Texas, on this 11<sup>th</sup> day of June 2018

**CITY OF EL CAMPO, TEXAS**

\_\_\_\_\_  
**Randy Collins, Mayor**

**APPROVED AS TO FORM:**

**ATTEST:**

\_\_\_\_\_  
**Ronald B. Collins**  
City Attorney

\_\_\_\_\_  
**Lori Hollingsworth**  
City Secretary

Attachment: Ordinance No. 2018-15 Newly Created Parks, Recreation, and Community Services Board.pdf (Ordinance No. 2018-15

**City Council**  
City Hall - Council Chambers  
El Campo, TX 77437

Meeting: 06/11/18 06:30 PM  
Department: Administration  
Category: Ordinance  
Prepared By: Lori Hollingsworth  
Initiator: Admin Manager  
Sponsors:  
DOC ID: 1976

**SCHEDULED**

**ORDINANCE (ID # 1976)**

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## **Ordinance No. 2018-16 Establishing a newly structured and separate Keep El Campo Beautiful Board**

The Council Workshop on May 29, 2018, directed staff to re-structure the existing Community Services Board and create a new Keep El Campo Beautiful Board. The newly re-established board will be an independent board that Council may appoint any members from the previous existing boards to or consider any new applicants. The Board will consist of 5 members appointed by Council to serve 2-year terms and meet bi-annually.

Ordinance No. 2018-16, is attached for your review and consideration.

The City Attorney and staff have reviewed Ordinance No. 2018-16 and recommend its approval.

**CITY OF EL CAMPO**  
**ORDINANCE NO. 2018-16**

**AN ORDINANCE OF THE CITY OF EL CAMPO, TEXAS SUPPORTING THE KEEP TEXAS BEAUTIFUL, INC. ORGANIZATION IN THE CITY OF EL CAMPO AND ESTABLISHING A SEPARATE BOARD TO BE KNOWN AS THE “KEEP EL CAMPO BEAUTIFUL BOARD;” ESTABLISHING THE NUMBER OF MEMBERS OF SUCH BOARD AND THE TERM OF APPOINTMENT TO SAME.**

**Whereas**, the City of El Campo recognized the Keep Texas Beautiful program as adopted by the Community Services Board of the City of El Campo and recognized and authorized the dual role of the Community Services Board as also serving as the Keep El Campo Beautiful Board on October 26, 2015 in Resolution No. R2015-12; and

**Whereas**, the City of El Campo abolished the Community Services Board on June 11, 2018 in Ordinance No. 2018-16.

**Whereas**, the City Council finds a need remaining for the Keep El Campo Beautiful program to improve the physical quality of community life by reducing the improper handling of waste and thereby reducing litter and increasing solid waste management activities.

**NOW, THEREFORE BE IT ORDAINED**, by the City Council of the City of El Campo, Texas:

**Keep El Campo Beautiful Board – Creation**

The City Council of the City of El Campo, Texas hereby creates a new advisory board which shall be called the Keep El Campo Beautiful Board.

**A. Membership**

The new board shall consist of five (5) members appointed by the City Council. No person shall be eligible to appointment to such Board who is not a qualified voter of Wharton County and a resident of the City. A quorum shall consist of a simple majority of the members of the Board.

**B. Term of Office; Compensation**

The term of office of the members of the said board appointed after the year 2018 shall be two (2) years. Members of the board shall serve without compensation. Members shall be appointed to staggered terms with three members being appointed in even numbered years and two members appointed in odd numbers years. For the year 2018 only, the initial term of the three members shall be two (2) years and the initial term for the two members shall be one (1) year. The term of each member shall continue until a new member is appointed or such current member is re-appointed.

**C. Removal from Board; Vacancies; How filled**

The members of the board shall be subject to removal from office by the City Council for any cause deemed by the Council sufficient for removal in the interest of public service. The decision of the City Council for removal shall be final. Any vacancy in the membership of the said board shall be filled by the City Council for the unexpired term of the member whose place has become vacant either by removal or otherwise.

**D. Meetings of the Board;**

The board shall be required to meet for regular bi-annual meetings and shall have the option to call a specially called meeting of the board as needed.

**E. Powers and Duties of Board:**

The board shall work in an advisory capacity to the City Council and City Manager toward the goals and purposes of the Keep El Campo Beautiful program and shall participate with Keep Texas Beautiful, Inc. The Keep El Campo Beautiful board shall reinforce the Keep El Campo Beautiful mission statement, that being “To promote public interest in creating a cleaner, more beautiful El Campo through volunteerism and education.”

**EFFECTIVE DATE:** This ordinance shall take effect immediately upon its passage.

**PASSED AND APPROVED** by the City Council of the City of El Campo, Texas, on this 11<sup>th</sup> day of June 2018

**CITY OF EL CAMPO, TEXAS**

\_\_\_\_\_  
**Randy Collins, Mayor**

**APPROVED AS TO FORM:**

**ATTEST:**

\_\_\_\_\_  
**Ronald B. Collins**  
**City Attorney**

\_\_\_\_\_  
**Lori Hollingsworth**  
**City Secretary**