

CITY OF EL CAMPO, TX

REGULAR MEETING CITY COUNCIL

Minutes February 27, 2017 – 6:30 PM

315 East Jackson Street - City Council Chambers

1. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Richard Young	Mayor Pro Tem	Present	
Randy Collins	Mayor	Present	
Steven Ward	Councilman	Present	
Gloria Harris	Councilwoman	Present	
Tommy Hitzfeld	Councilman	Present	
Ed Erwin	Councilman	Absent	
Anisa Longoria Vasquez	Councilwoman	Present	

City Employees Present: City Attorney Ronny Collins, City Manager Mindi Snyder, Police Chief Terry Stanphill, EMS Director Chase Nielsen, Director of Personnel Rene Garcia, Director of Finance Courtney Sladek, Community Services Director Chris Barbee, Building Official Liz Staff, Planning Director Penny Hornsby, Aquatic Center Manager Stephen Nadolski, Interim Public Works Director Stephen Korenek and ECVD Chief/Paramedic Jimmy George.

Media Present: Shannon Crabtree with the El Campo Leader-/News.

Guests Present: Kenny Socha, Kinnan Stockton, John Hanock, Raul Flores, Irene Flores and Keith Jedlicka.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Mayor Collins led the Pledge of Allegiance and Mayor Pro Tem Young followed with the Invocation.

3. PROCLAMATION

1. Fair Housing Proclamation

Mayor Collins acknowledged the Fair Housing Proclamation.

4. PUBLIC COMMENTS

At this time, any person with city-related business, not scheduled on the agenda, may speak to the City Council. In compliance with the Texas Open Meetings Act, the City Council is limited to making a statement of specific factual information in response to the inquiry, or reciting existing policy, but may not discuss, deliberate, or take any action on any item. Each speaker will be limited to 3 minutes. The issue may be placed on a future agenda for consideration.

Mayor Collins noted that there were no comments at this time.

5. CONSIDERATION OF AND ACTION ON MINUTES

1. Roll Call

Mayor Pro Tem Young made a MOTION to approve the minutes of the Regular City Council meeting of February 13, 2017 as presented.

6. CONSIDERATION OF AND ACTION ON

1. DOC-2017-11 RESOLUTION NO. R2017-04 Authorizing the Special Response Team Rapid Deployment Vehicle Project

City Manager Snyder noted that Officer Soza has prepared the Resolution requesting that the Special Response Team Rapid Deployment Vehicle Project be operated for the 2017 funding cycle.

Chief Stanphill addressed the Council noting that no matching grants are required and the vehicle will be a Ford E50 which will be used to transport the team and their tactical gear. This \$85,000 grant is through HGAC for anti-terrorism.

Mayor Pro-Tem Young made a MOTION to adopt Resolution No. R2017-04 Authorizing the Special Response Team Rapid Deployment Vehicle Project.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Richard Young, Mayor Pro Tem
SECONDER:	Anisa Longoria Vasquez, Councilwoman
AYES:	Young, Collins, Ward, Harris, Hitzfeld, Vasquez
ABSENT:	Erwin

2. RESOLUTION NO.R2017-05 Authorizing the Evidence Room Storage and Organization Project

City Manager Snyder noted that Officer Jennifer Mican has prepared Resolution No. R2017-05 authorizing the evidence room storage and organization for the 2017 funding cycle.

Chief Stanphill added that this was another grant for the Public Safety Building, in the amount of \$50,000 for collapse-able filing system, a processing table and a bar code system. No matching funds are required with this grant.

Mayor Pro Tem Young made a MOTION to adopt Resolution No. R2017-05 authorizing the evidence storage and organization project.

Councilman Ward thanked Chief Stanphill and all of the staff for their work and success on grants.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Richard Young, Mayor Pro Tem
SECONDER:	Tommy Hitzfeld, Councilman
AYES:	Young, Collins, Ward, Harris, Hitzfeld, Vasquez
ABSENT:	Erwin

3. DOC-2017-12 RESOLUTION NO. R2017-06 - Supporting the tax cap increase for ESD#1

City Manager Snyder noted that the El Campo Volunteer Fire Department has asked for the support of the City Council in the quest to increase the current tax cap of \$.03/\$100 of taxable value to \$.06/\$100. The legal maximum cap is \$.10/\$100 but at this point they do not need to go above \$.06., staff prepared the Resolution and supports approval as presented as it is a more equitable distribution of the tax to collect from the entire tax base of ESD #1.

Councilmember Harris made a MOTION to adopt Resolution No. R2017-06 supporting the tax cap increase for ESD #1.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gloria Harris, Councilwoman
SECONDER:	Richard Young, Mayor Pro Tem
AYES:	Young, Collins, Ward, Harris, Hitzfeld, Vasquez
ABSENT:	Erwin

4. ECVFD Quarterly Report

El Campo Volunteer Fire Department Fire Chief George presented the first quarter report for ECVFD, as well as comparative data for 5 years, to the Council. Included in the report: total number of incidents, mutual aid received, mutual aid given, breakdown of incident responses, apparatus usage per incident, response time to the incident scene, time on incident scene, firefighter incident attendance average, miles driven to and from incidents, acres burned in the City and our response area, property/contact saved/lost, training and firefighter hours and average.

Councilmember Harris asked how many current firefighters are in the department. George answered there are 40 members and three recently added on.

Chief George notified Council that there is a Fire Fighting Committee, among the eight departments, working together on the tax cap. Chief George noted that there will be an open house on April 11th at the Civic Center regarding this issue, and another open house in Wharton.

RESULT:	NO ACTION REQUIRED
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5. DOC-2017-13 Civic Center Operations Contract, 2017-2021

Community Services Director Chris Barbee noted that Raul Flores and Sons has been operating the Civic Center for the past 27 years. The current contract with Raul Flores and Sons expires on February 27, 2017, and the proposed contract is a five year proposal.

Councilmember Harris asked if the City took janitorial bids with the Civic Center operations. City Manager Snyder noted that the City is advertising for part time janitorial services. Mayor Pro Tem Young inquired as to whether this would be a full time position. City Manager Snyder noted that the City is still attempting to fill the part time position. Chief Stanphill noted that bids for the Public Safety building were over budget and that hiring a part time custodian would reduce the cost significantly. Councilmember Harris asked if the City has rebid the janitorial contracts. Stanphill noted that the City has bid the service twice, with the second time having significantly reduced services.

Councilmember Ward made a MOTION to approve the Civic Center operations contract, 2017-2021.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven Ward, Councilman
SECONDER:	Richard Young, Mayor Pro Tem
AYES:	Young, Collins, Ward, Harris, Hitzfeld, Vasquez
ABSENT:	Erwin

6. Aquatic Center Financial History

Community Services Director Chris Barbee presented the Aquatic Center financial history, as prepared by Aquatic Center Manager Stephen Nadolski.

Councilmember Ward asked if the expenses included capital. Finance Director Courtney Sladek noted that the expense included capital. Councilmember Ward asked what the difference is in the spreadsheet between total

revenue versus actual revenue. Nadolski stated that the actual revenue was money received, while the total revenue was the breakout provided by the computer system. Aquatic Center Manager Nadolski noted that the difference was miscellaneous revenue, Mayor Pro Tem Young asked what constituted miscellaneous revenue. Aquatic Center Manager Nadolski explained that it could include school rentals or outside agencies, which are paid at City Hall, but that the existing computer system will record a sale but not payment. Councilmember Harris asked if the aquatic center is audited, Finance Director Sladek assured that it is. Mayor Collins asked how much a new system would cost. Aquatic Center Manager Nadolski reported a \$6,000 set up fee and \$3,000 annual operating cost.

Councilmember Harris asked why school rentals are down? Aquatic Center Manager Nadolski reported that the schools are down for Wharton, Columbus and Sacred Heart because they are using their own pools.

Councilmember Ward asked when Community Services Director Barbee began working for the City, Barbee reported 2011.

Barbee pointed the concession stand sale figures and acknowledged Nadolski for his work on the sales at the concession stand.

RESULT: NO ACTION REQUIRED

7. Skate park information

City Manager Mindi Snyder informed the Council that at the last City Council meeting, staff was asked to provide a map of the city owned potential sites for a skate park. The map was included in the packet and Chris Barbee brought up that the property next door would be an option after the demolition is complete.

Young asked if the South Street property would be viable option, and asked if restrooms are required. Additionally, Young noted that if the location by City Hall is selected, the decision needs to be made prior to demolition. Young asked if the Second Street Park could be used for this purpose because the park was created with grant funds. Community Services Director Chris Barbee believed the project would still be viable at the Second Park but he would clarify with Texas Parks and Wildlife.

Councilmember Ward stated that there is efforts to begin to collect money for this project and asked where the funds should go. Councilmember Harris noted that the City needs to decide if they want to tackle the project prior to selecting a site or taking funds. Mayor Pro-Tem Young advised that the student should contact a community organization and he suggested establishing a committee for this project.

RESULT: NO ACTION REQUIRED

8. DOC-2017-14 RESOLUTION NO. R2017-07 Regarding Civil Rights Process for TCF grant application

City Manager Snyder noted that in compliance with grant funding requirements, the various civil rights procedures are included in the Resolution.

Mayor Pro Tem Young made a MOTION to adopt Resolution No. R2017-07 regarding civil rights process for TCF grant application.

RESULT: APPROVED [UNANIMOUS]
MOVER: Richard Young, Mayor Pro Tem
SECONDER: Tommy Hitzfeld, Councilman
AYES: Young, Collins, Ward, Harris, Hitzfeld, Vasquez
ABSENT: Erwin

9. RESOLUTION NO. R2017-08 Designating Authorized Signatories for Contractual Documents

City Manager Snyder noted that this is additional documentation for the TCF contract.

Councilmember Hitzfeld made a MOTION to adopt Resolution No. R2017-08 designating authorized signatories for contractual documents.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Tommy Hitzfeld, Councilman
SECONDER:	Steven Ward, Councilman
AYES:	Young, Collins, Ward, Harris, Hitzfeld, Vasquez
ABSENT:	Erwin

7. CLOSED SESSION

1. DOC-2017-15 Closed Session pursuant to Section 551.072 of the Texas Government Code will retire into closed session for the purpose of deliberations about the purchase, lease, exchange or value of Real Property - W. Jackson St. & Monseratte St. and Section 551.074 of the Texas Government Code to hear a complaint or charge against an officer or employee - City Manager

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Richard Young, Mayor Pro Tem
SECONDER:	Gloria Harris, Councilwoman
AYES:	Young, Collins, Ward, Harris, Hitzfeld, Vasquez
ABSENT:	Erwin

8. TAKE ACTION AS NECESSARY

Mayor Pro Tem Young made a MOTION for the City to pay for the appraisal of City property in exchange for property, and for the appraisal of shared property (Lots 1-5, across from the Service Center) paid for by Kinnan Stockton subject to trade, should it be more favorable to the City,

Mayor Collins announced that the Council unanimously supports City Manager Mindi Snyder and look forward to working with her for years to come.

9. ADJOURNMENT

There being no further business, Mayor Collins adjourned the meeting at 9:58 PM.

Attest:

Cindy Cerny, City Secretary

Randy Collins, Mayor