

CITY COUNCIL - REGULAR MEETING

City of El Campo

**315 EAST JACKSON STREET, EL CAMPO, TX 77437
City Hall - Council Chambers 6:30 PM - October 22, 2018**

Meeting Minutes

1. CALL TO ORDER

Mayor Collins called the meeting to order at 6:36 p.m.

2. ROLL CALL

Attendee Name	Title	Status	Arrived
Randy Collins	Mayor	Present	
Tommy Hitzfeld	Mayor Pro-Tem	Present	
Chris Barbee	Council Member	Absent	
Philip Miller	Council Member	Present	
Jeff Allgayer	Council Member	Present	
Gloria Harris	Council Member	Present	
John Hancock	Council Member	Present	

City Staff Present: City Manager Mindi Snyder, Deputy City Manager Courtney Sladek, Police Chief Terry Stanphill, City Secretary Lori Hollingsworth, Utilities Director Jerry Lewis, Public Works Director Kevin Thompson, Building Official Liz Staff, Assistant Finance Director Brittini Staff, Aquatic Center Manager Stephen Nadolski, Personnel Director Rene Garcia, Judge Michelle Roy, EMS Director Weston Davis, Deputy Court Clerk Theresa Quintero, Senior Deputy Court Clerk Lana Clement, Court Clerk Elvia Rodriguez and City Attorney Ronald Collins.

Media Present: Publisher Shannon Crabtree, El Campo Leader-News.

Guests Present: Krista Kisch.

3. PLEDGE OF ALLEGIANCE AND INVOCATION

Mayor Collins led the Pledge of Allegiance and followed with the Invocation.

4. PROCLAMATION

1. Municipal Court Week November 5th - 9th, 2018.

In the light of the increased media focus on indigence issues, now is the time for cities across the Lone Star State to reflect and rededicate themselves to the fundamental ideals which make up the proper foundation of local courts in Texas. This proclamation recognizes the important work of The City of El Campo Municipal Court and the selfless people who work tirelessly to administer fair and impartial justice to all our citizens. This is an opportunity for the City Council to demonstrate their recognition of procedural safeguards for all defendants, including indigent defendants, and to show support of the Municipal Court in independently applying all laws in a way that promotes public confidence in the integrity and impartiality of the judiciary.

The City proclaims the week of November 5th - 9th, 2018, as Municipal Court Week.

Mayor Collins read aloud the Municipal Court Week Proclamation, then presented the signed proclamation to Municipal Court Judge Michelle Roy.

Municipal Court Judge Roy gave a brief update on a few policy changes in effect since the last legislative update. Municipal Court will host another open house during Municipal Court Week complete with cake and ice cream. We will also do an educational outreach safety program with the Pre-kindergarten and kindergarten

classes at Myatt Elementary. TMCEC (Texas Municipal Courts Education Center) is providing the learning tools.

5. PUBLIC COMMENTS

At this time, any person with city-related business, not scheduled on the agenda, may speak to the City Council. In compliance with the Texas Open Meetings Act, the City Council is limited to making a statement of specific factual information in response to the inquiry, or reciting existing policy, but may not discuss, deliberate, or take any action on any item. Each speaker will be limited to 3 minutes. The issue may be placed on a future agenda for consideration.

Krista Kisch took to the podium to introduce herself as a lead energy developer working with Seventus. Ms. Kisch gave a brief update on the wind farm project currently working on, Wharton Wind scheduled start of construction is 2019 and upon completion will be 200 Mega Watts of renewable energy.

6. CONSIDERATION OF AND ACTION ON MINUTES

- 1. City Council - Regular Meeting - Oct 8, 2018 6:30 PM

Mayor Pro-Tem Hitzfeld made the MOTION to approve the City Council Regular Meeting minutes from October 8, 2018 and Council Member Miller Seconded.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Tommy Hitzfeld, Mayor Pro-Tem
SECONDER:	Philip Miller, Council Member
AYES:	Collins, Hitzfeld, Miller, Allgayer, Harris, Hancock
ABSENT:	Barbee

7. CONSIDERATION OF AND ACTION ON

- 1. DOC-2018-90 Ordinance No. 2018-24 Commercial Vehicles - Designated Routes

Ordinance No. 2018-24 amends Chapter 12, Section 12.04 "Commercial Vehicles," replacing it with a new section 12.04. This Ordinance designates truck routes and exceptions inside the city limits and has been in the works internally for a while now as it needed to be updated.

The current ordinance was evaluated by Chief Terry Stanphill, City Manager Mindi Snyder, Deputy City Manager Courtney Sladek and City Attorney Ronny Collins. The proposed Ordinance has been reviewed and is recommended by staff for an initial discussion and can be modified if desired or proceed to adoption.

After a brief discussion, Council Member Harris made the MOTION to approve Ordinance No. 2018-24 with amendments to Sec. 12.04.03 Designated Routes to include proper name of the streets and thoroughfares and Council Member Hancock Seconded.

CITY OF EL CAMPO, TEXAS
 ORDINANCE NO. 2018-24

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF EL CAMPO, TEXAS, CHAPTER 12, SECTION 12.04 "COMMERCIAL VEHICLES", BY REPEALING ALL OF THE EXISTING SECTION 12.04 AND REPLACING IT WITH A NEW SECTION 12.04, PROVIDING FOR DEFINITIONS, DESIGNATED ROUTES, COMPLIANCE, AND EXCEPTIONS FOR COMMERCIAL VEHICLES; PROVIDING FOR A PENALTY IN AN AMOUNT OF NOT MORE THAN TWO HUNDRED DOLLARS (\$200.00) FOR VIOLATION OF ANY PROVISIONS HEREOF BY INCLUSION INTO THE CODE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR NOTICE BY PUBLICATION.

Sec. 12.04.03. Designated Routes.

For the purposes of this article, the following streets and thoroughfares within the city are designated as truck routes:

U.S. Highway 59 (I69); U.S. Highway Business 59 (Jackson St.); State Highway 71 (Mechanic St.); Farm to Market Roads Numbers 2765, 1162 (Blue Creek Road), 1163 (Palacios Street) & 653 (Wharton Street).

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Gloria Harris, Council Member
SECONDER:	John Hancock, Council Member
AYES:	Collins, Hitzfeld, Miller, Allgayer, Harris, Hancock
ABSENT:	Barbee

2. DOC-2018-91 Ordinance No. 2018-25 On-Street Parking

Included in the packet is Ordinance No. 2018-25 which adds additional sections to the Code of Ordinances to prohibit on-street parking of oversized and commercial vehicles in residential districts. This includes all oversized vehicles, trailers, boats and boat trailers which create traffic hazards and safety issues when parked on streets and roadways in residential neighborhoods and was prompted through the process of reviewing the truck ordinance.

Staff recommends approval of Ordinance No.2018-25. The proposed Ordinance has been reviewed and is recommended by staff for an initial discussion and can be modified if desired or proceed to adoption.

Mayor Pro-Tem Hitzfeld made the MOTION to approved Ordinance No. 2018-25 On-Street Parking as presented and Council Member Harris Seconded.

CITY OF EL CAMPO, TEXAS
ORDINANCE NO. 2018-25

AN ORDINANCE AMENDING "TRAFFIC AND VEHICLES", ARTICLE 12.03 "PARKING" BY ADDING SECTIONS TO THE CODE OF ORDINANCES OF THE CITY OF EL CAMPO, TEXAS TO PROHIBIT ON-STREET PARKING OF OVERSIZE AND COMMERCIAL VEHICLES IN RESIDENTIAL DISTRICTS; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR AN EFFECTIVE DATE; PROVIDING FOR A PENALTY; AND PROVIDING FOR NOTICE BY PUBLICATION.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Tommy Hitzfeld, Mayor Pro-Tem
SECONDER:	Gloria Harris, Council Member
AYES:	Collins, Hitzfeld, Miller, Allgayer, Harris, Hancock
ABSENT:	Barbee

3. DOC-2018-92 Records Management Plan Annual Review

The plan was adopted in May 2017, to provide efficient, economical, and effective controls over the creation, distribution, organization, maintenance, use and disposition of all municipal records through a comprehensive records management plan from their creation to their ultimate disposition, in compliance with the requirements of the Texas Local Government Records Act, and the Texas State Library and Archives Commission (TSLAC).

Over the last year we have had one Records Management Committee meeting and are planning the next to review the plan and implement a records disposition day.

Lori Hollingsworth will give a brief presentation.

Staff is seeking feedback from Council.

Council Member Miller made the MOTION to authorize city staff to select a date to be closed annually to the public for a general housekeeping records management day and Mayor Pro-Tem Hitzfeld Seconded.

RESULT:	APPROVED [5 TO 1]
MOVER:	Philip Miller, Council Member
SECONDER:	Tommy Hitzfeld, Mayor Pro-Tem
AYES:	Collins, Hitzfeld, Miller, Allgayer, Hancock
NAYS:	Harris
ABSENT:	Barbee

4. DOC-2018-93 Schedule for Future Regular City Council meetings

Per the City of El Campo Charter Section 3.06, the City Council shall hold at least two regular meetings in each month but may at its discretion cancel one regular meeting in any one month but no more than two per year. At this point no meetings have been cancelled but since the City will observe Veterans Day on November 12th which is the regular scheduled meeting day, this item is presented for your consideration on possibly cancelling the meeting or moving the date. At this point we have been working toward a final development agreement draft on the Southwest International Gatewayr project to present to the City Council and could potentially have that so a meeting on November 5th would accommodate that if it is ready.

For December, the regular meeting falls on December 24th and the City offices will again be closed and that meeting has traditionally been cancelled.

Council Member Miller made the MOTION to approve the rescheduling of the November 12th meeting to Monday November 5th, 2018 and to cancel the 2nd December meeting scheduled on December 24th, 2018 and Mayor Pro-Tem Hitzfeld Seconded.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Philip Miller, Council Member
SECONDER:	Tommy Hitzfeld, Mayor Pro-Tem
AYES:	Collins, Hitzfeld, Miller, Allgayer, Harris, Hancock
ABSENT:	Barbee

8. CLOSED EXECUTIVE SESSION

1. Closed Session pursuant to Section 551.073 Deliberation about gifts and donations; prospective gift of real property.

Mayor Collins advised that the closed session is cancelled.

9. ADJOURN

There being no further business to discuss, Council Member Harris made the MOTION to adjourn and Mayor Pro-Tem Hitzfeld Seconded.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gloria Harris, Council Member
SECONDER:	Tommy Hitzfeld, Mayor Pro-Tem
AYES:	Collins, Hitzfeld, Miller, Allgayer, Harris, Hancock
ABSENT:	Barbee

Attest:

Lori Hollingsworth, City Secretary

Randy Collins, Mayor