

PLANNING AND ZONING COMMISSION
MINUTES
APRIL 12, 2017 5:00 PM

1. CALL TO ORDER

The notice of Meeting and Agenda having been duly posted in accordance with legal requirements and a quorum being present, the meeting was called to order by Chairman Jeff Fuechec at 5:00 PM.

2. ROLL CALL

Present: Chairman Jeff Fuechec
Commissioner Monica Martin
Commissioner John Hancock
Commissioner John VonDerAu
Commissioner Paul Herrmann
Commissioner Brandon Zabodyn
Zoning Official Penny Hornsby

Absent: Commissioner Sherry Roddy

City Staff Present:
City Manager Mindi Snyder

Visitors:
Lila Burns - Burns Telecommunications Services
Anne O'Conner – Burns Telecommunication Services
Harold Ashley – AEP Texas, Inc.
Ken Pruett – AEP Texas, Inc.
James Dunbar – AEP Texas Inc.

3. READING OF MINUTES

Chairman Jeff Fuechec called the meeting to order asking if the Commission members read the minutes from the March 8, 2017 meeting and if so, requested a motion to approve.

Motion: Commissioner John Hancock

Second: Commissioner Brandon Zabodyn

Ayes: Chairman Jeff Fuechec & Commissioner Monica Martin, Commissioner John Hancock, Commissioner John VonDerAu, Commissioner Paul Herrmann and Commissioner Brandon Zabodyn

Nays: None

Motion status: Carried

4. PUBLIC COMMENTS

No comments made.

5. REPORTS

No reports.

6. ZONING MAP AMENDMENTS

A. PUBLIC HEARING FOR ZONING MAP AMENDMENT

Public hearing to receive comments for or against a request by AEP Texas for a Special Use Permit necessary to acquire prior to the replacement of an existing telecommunications tower

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located at 605 West Loop, A20142, Abstract 142, Tract 8A-1G, 23A-3, @3A-4 which is zoned C-2 General Commercial District.

March 2, 2017 AEP Texas submitted a Special Use Permit Application requesting a height variance needed to replace an existing cell tower. AEP Texas Representative Lila Burns presented to the Commission the existing tower is non-conforming and built in 1993. Commission asked for details and size reference. Ms. Burns stated the new tower would be 380 feet tall with a smaller foot plate in comparison to existing tower. Current tower is 340 feet tall, new tower will be 20 feet taller with an additional 20 foot antenna. The new tower brings it into compliance and is an upgrade. This upgrade will benefit all emergency response and get power up faster. Commissioner Brandon Zabodyn inquired about additional permits needed. Penny Hornsby responded this is pretty straight forward and the Ordinance No. 2017-04 would be presented to council on April 24, 2017. Also noted were the three in favor response letters received back, no opposing comments or letters were made.

Motion: Commissioner Paul Herrmann

Second: Commissioner Monica Martin

Ayes: Chairman Jeff Fuechec & Commissioner Monica Martin, Commissioner John Hancock, Commissioner John VonDerAu, Commissioner Paul Herrmann and Commissioner Brandon Zabodyn

Nays: None

Motion status: Carried

7. ZONING TEXT AMENDMENTS

None

8. OTHER MATTERS WITHIN THE JURISDICTION OF THE COMMISSION

Zoning Official presented an eight page document to familiarize the Commission with the concept of Infill Development. Discussion regarding the approach, the plan to implement, how this was to be applied resulted in consensus that once the infill concept is approved by City Council, that each project would be individually reviewed and evaluated based on the area, neighborhood, and input from the community.

9. CLOSED EXECUTIVE SESSION

None

10. ADJOURN

Motion to Adjourn: Commissioner John VonDer Au

Second: Commissioner Paul Herrmann

Ayes: Chairman Jeff Fuechec, Commissioner Monica Martin, Commissioner John Hancock, Commissioner John VonDerAu, Commissioner Paul Herrmann and Commissioner Brandon Zabodyn

Nays: None

Meeting adjourned at 5:39 PM

Penny Hornsby – Zoning Official