

## CITY COUNCIL - REGULAR MEETING

City of El Campo

315 EAST JACKSON STREET, EL CAMPO, TX 77437  
City Hall - Council Chambers 6:30 PM - March 26, 2018

### Meeting Minutes

#### 1. CALL TO ORDER

Mayor Pro-Tem Young called the meeting to order at 6:30 P.M.

#### 2. ROLL CALL

Attendee Name	Title	Status	Arrived
Randy Collins	Mayor	Absent	
Richard Young	Mayor Pro-Tem	Present	
Anisa Longoria Vasquez	Council Member	Present	
Jeff Allgayer	Council Member	Present	
Gloria Harris	Council Member	Late	
Tommy Hitzfeld	Council Member	Present	
John Hancock	Council Member	Absent	

City Staff Present: City Manager Mindi Snyder, Deputy City Manager Courtney Sladek, Chief of Police Terry Stanphill, City Secretary Lori Hollingsworth, Municipal Court Judge Michelle Roy, Planning Director Penny Hornsby, Public Works Director Kevin Thompson, Personnel Director Rene Garcia, Building Official Liz Staff, EMS Director Chase Nielsen and Assistant Finance Director Brittni Staff.

City Development Corporation: Executive Director Carolyn Gibson.

Media Present: News Editor Shannon Crabtree, El Campo Leader-News.

Guest Present: Chris Barbee.

#### 3. PLEDGE OF ALLEGIANCE AND INVOCATION

Mayor Pro-Tem Young led the Pledge of Allegiance, followed with the Invocation performed by Council Member Vasquez.

#### 4. PUBLIC COMMENTS

At this time, any person with city-related business, not scheduled on the agenda, may speak to the City Council. In compliance with the Texas Open Meetings Act, the City Council is limited to making a statement of specific factual information in response to the inquiry, or reciting existing policy, but may not discuss, deliberate, or take any action on any item. Each speaker will be limited to 3 minutes. The issue may be placed on a future agenda for consideration.

City Development Corporation of El Campo Executive Director Carolyn Gibson stated that she presented at Wharton County Commissioners Court earlier today seeking approval and support for Wharton County to join Foreign Trade Zone 84 - Port of Houston Authority. Unanimously passed and supported by Commissioners Court and this will help Wharton County with federal tax implications and customs. This also gives us the tools to incentivize if so desired, but is not required.

El Campo Leader-News Editor Shannon Crabtree stated that she frequently covers community events and noted that the City is hosting at least one event every month. She also commended the City, in response to the Easter egg hunt in Rotary Park that had a few glitches but staff was already making adjustments and improvement plans for making

next year’s better.

**5. CONSIDERATION OF AND ACTION ON MINUTES**

1. City Council - Regular Meeting - Mar 12, 2018 6:30 PM

Council Member Hitzfeld made the MOTION to accept as presented, the City Council Regular Meeting Minutes from March 12, 2018, and Council Member Vasquez Seconded.

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Tommy Hitzfeld, Council Member
<b>SECONDER:</b>	Anisa Longoria Vasquez, Council Member
<b>AYES:</b>	Young, Vasquez, Allgayer, Hitzfeld
<b>ABSENT:</b>	Collins, Harris, Hancock

**6. CONSIDERATION OF AND ACTION ON**

1. Resolution No. R2018-03 Policy on Monuments, Memorials, Markers and Plaques on Public Land

The City of El Campo, as a steward of public land is committed to protecting the parks, open spaces, public buildings and other public spaces and from time to time, requests are received from individuals and organizations seeking the permission to place monuments, memorials, markers or plaques that honor and commemorate an individual, organization or event on City property.

The Community Services Board met to discuss and review the policy during several open meetings. The Community Services Board as a whole recommends the policy be presented to City Council for approval.

The Monuments, Memorials, Markers and Plaques policy is attached for your review.

Staff also recommends this policy for approval.

Council Member Hitzfeld made the MOTION to approve the amended, Resolution No. R2018-03 Monuments, Memorials, Markers and Plaques as presented, and Council Member Vasquez Seconded.

**CITY OF EL CAMPO, TEXAS  
RESOLUTION NO. R2018-03**

**A RESOLUTION ADOPTING A POLICY GOVERNING AND ESTABLISHING  
CRITERIA FOR MONUMENTS, MEMORIALS, MARKERS AND PLAQUES ON  
PUBLIC LAND IN THE CITY OF EL CAMPO.**

<b>RESULT:</b>	<b>APPROVED [4 TO 1]</b>
<b>MOVER:</b>	Tommy Hitzfeld, Council Member
<b>SECONDER:</b>	Anisa Longoria Vasquez, Council Member
<b>AYES:</b>	Young, Vasquez, Allgayer, Hitzfeld
<b>NAYS:</b>	Harris
<b>ABSENT:</b>	Collins, Hancock

2. Outdoor Lighting Ordinance

The attached Ordinance addresses outdoor lighting, which is not in the current Code of Ordinances. Also attached are examples of acceptable/unacceptable lighting fixtures per the proposed Ordinance. This Ordinance addresses future development (all current lighting is grand-fathered and will **not** require retrofitting).

The purpose of this Ordinance is to provide regulations for outdoor lighting that will:

- Permit the use of outdoor lighting that does not exceed the minimum levels specified in IES recommended practices for night-time safety, utility, security, productivity, enjoyment and commerce
- Minimize adverse offsite impacts of lighting, such as light trespass and obtrusive light
- Curtail light pollution, reduce sky glow and improve the nighttime environment for astronomy
- Help protect the natural environment from the adverse effects of night lighting from gas or electric sources
- Conserve energy and resources to the greatest extent possible

This Ordinance will be the first step in the application process for the distinction of International Dark Sky Community.

Additionally, this is the final improvement area identified by staff while reviewing the Scenic City Certification Program tabulation sheet was outdoor lighting. The Ordinance will increase the city's overall rating in the Scenic City Certification Program, while providing standards for lighting.

Ordinance No. 2018-07 Outdoor Lighting has been tabled by staff, for further review and consideration.

Deputy City Manager Courtney Sladek gave a brief presentation regarding the distinction of International Dark Sky Community. This program recognizes and promotes excellent stewardship of the night sky through quality outdoor lighting, dark sky education and citizen support. El Campo would be the first in the region and be setting a good example for surrounding communities. Criteria to become a IDA Dark Sky Community is to pass a lighting ordinance, reducing light pollution, find community partners and sponsor at least two events a year, as well as work on projects under the proposed plan.

**RESULT:**

**NO ACTION REQUIRED**

**Next: 4/23/2018 6:30 PM**

### 3. The New City of El Campo Website

October of last year the City of El Campo partnered with Revize Software Systems to develop a new content management based website. Over the next few weeks staff will receive training on how to operate the Administrative, Content Editor functions and organization of the new site.

A preview of the site will be provided during the meeting.

City Secretary Lori Hollingsworth gave a brief demonstration of the new website for the City of El Campo. Staff training will be conducted over the next few weeks and the new site is projected to be live in 3 - 4 weeks.

### 4. Schedule Joint Meeting with the CDC

We are attempting again after not being able to have the Joint Meeting on 3/26 to plan a date and are looking at 4/23 prior to the City Council meeting at 5:00.

City Council and City Development Corporation joint meeting has been rescheduled for Monday April 23, 2018, at 5:00 PM preceding the Regular City Council Meeting.

Agreed by unanimous consensus.

**7. ADJOURN**

There being no further business to discuss, Mayor Pro-Tem Young adjourned the meeting at 7:06 P.M.

Attest:

\_\_\_\_\_  
Lori Hollingsworth, City Secretary

\_\_\_\_\_  
Randy Collins, Mayor