

**CITY COUNCIL - REGULAR MEETING**

**City of El Campo**

**315 EAST JACKSON STREET, EL CAMPO, TX 77437  
City Hall - Council Chambers 6:30 PM - May 29, 2018**

**Meeting Minutes**

**1. CALL TO ORDER**

**2. ROLL CALL**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Randy Collins	Mayor	Present	
Tommy Hitzfeld	Mayor Pro-Tem	Present	
Chris Barbee	Council Member	Absent	
Philip Miller	Council Member	Present	
Jeff Allgayer	Council Member	Present	
Gloria Harris	Council Member	Present	
John Hancock	Council Member	Present	

City Staff Present: City Manager Mindi Snyder, Deputy City Manager Courtney Sladek, Chief of Police Terry Stanphill, City Secretary Lori Hollingsworth, Personnel Director Rene Garcia, Building Official Liz Staff, Director of Public Works Kevin Thompson, Assistant Finance Director Brittni Staff, City Attorney Ronny Collins, Utilities Director Jerry Lewis, Municipal Court Judge Michelle Roy and EMS Director Chase Nielsen.

City Development Corporation: Executive Director Carolyn Gibson.

Media Present: Shannon Crabtree, El Campo Leader-News.

Guests Present: Ashley Tegeler, Andy Tarango, Abel Moreno, Troy Washington, Stephen Lucas, Kenna Lucas and Stephen Staff.

**3. PLEDGE OF ALLEGIANCE AND INVOCATION**

Mayor Collins led the Pledge of Allegiance, followed with performing the Invocation.

**4. PUBLIC COMMENTS**

At this time, any person with city-related business, not scheduled on the agenda, may speak to the City Council. In compliance with the Texas Open Meetings Act, the City Council is limited to making a statement of specific factual information in response to the inquiry, or reciting existing policy, but may not discuss, deliberate, or take any action on any item. Each speaker will be limited to 3 minutes. The issue may be placed on a future agenda for consideration.

Mayor Collins affirmed that there were no public comments, to be heard.

**5. CONSIDERATION OF AND ACTION ON MINUTES**

1. City Council - Regular Meeting - May 14, 2018 5:30 PM

Council Member Harris made the MOTION to accept as received the City Council Regular Meeting Minutes from May 14, 2018, and Mayor Pro-Tem Hitzfeld Seconded. Council Member Miller abstained.

<b>RESULT:</b>	<b>ACCEPTED [5 TO 0]</b>
<b>MOVER:</b>	Gloria Harris, Council Member
<b>SECONDER:</b>	Tommy Hitzfeld, Mayor Pro-Tem
<b>AYES:</b>	Collins, Hitzfeld, Allgayer, Harris, Hancock
<b>ABSTAIN:</b>	Miller
<b>ABSENT:</b>	Barbee

**6. CONSIDERATION OF AND ACTION ON**

1. DOC-2018-30 Consider petition for annexation

Included in the packet is the petition for voluntary annexation by El Campo Lost Lagoon RV Resort. This property is located on County Road 451 and will be zoned "C-2" commercial. A portion of County Road 451 will also be included in the annexation. Also attached is the survey of the County Road.

At the October 23, 2017, Regular City Council Meeting it was approved to enter into a funding agreement with the Lucas's and their development that extends water, sewer and an addition of a lift station.

This is the first step of the annexation process, followed by two public hearings and adoption of an annexation ordinance in July, that will include the proposed municipal service plan - which is attached for your review.

This was approved on March 14, 2018, and is recommended by the Planning and Zoning Commission for Council consideration.

The City Attorney and staff have reviewed this petition and recommend proceeding.

City Attorney Collins stated that the meets and bounds description for the additional 20-acre tract was omitted from the packet; it has been confirmed with the Lucas's that the intent is for the entire 40 acres to be petitioned for voluntary annexation. The additional meets and bounds with the survey and a letter of confirmation from the Lucas's will be provided and included in future proceedings regarding this annexation.

Mayor Pro-Tem Hitzfeld made the MOTION to accept as presented the voluntary annexation of the forty (40) acres of the Lucas's property and the portion of County Road 451 as presented and Council Member Miller Seconded.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Tommy Hitzfeld, Mayor Pro-Tem
<b>SECONDER:</b>	Philip Miller, Council Member
<b>AYES:</b>	Collins, Hitzfeld, Miller, Allgayer, Harris, Hancock
<b>ABSENT:</b>	Barbee

2. DOC-2018-31 Water Extension Supplies Purchase Award

Staff has requested three quotes for the supplies required for the water extension to the proposed annexed area off of CR 451 and CR 405 (Lost Lagoon RV Park). Staff is recommending utilizing the Buy Board quote from Ferguson Enterprises, in the amount of \$125,896.29. Additional quotes were requested, and were as follows: \$128,554.65 from Act Pipe and Supply, Inc. and \$141,334.91 from C P R Services and Supplies. Included in the packet are the quotes.

This project will be divided into two phases. The first phase will include the City running the water line to the proposed site. Phase two will include the sewer extension, lift station and the initial tie in to the water plant.

Phase two will be bid in July, and will be presented to Council later this summer.

Mayor Pro-Tem Hitzfeld made the MOTION to approve and award the water line extension supplies to Ferguson Enterprises for one hundred twenty-five thousand eight hundred ninety-six dollars and twenty-nine cents (\$125,896.29) and Council Member Allgayer Seconded.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Tommy Hitzfeld, Mayor Pro-Tem
<b>SECONDER:</b>	Jeff Allgayer, Council Member
<b>AYES:</b>	Collins, Hitzfeld, Miller, Allgayer, Harris, Hancock
<b>ABSENT:</b>	Barbee

3. DOC-2018-32 Commitment to Waste Connections

On Tuesday May15, 2018, City Manager Mindi Snyder, Deputy City Manager Courtney Sladek, City Secretary Lori Hollingsworth and Andy Tarango from Waste Connections had a brief meeting. Waste Connections is asking for our commitment to approve and accept them as the vendor for solid waste collections, allowing for moving forward with negotiating terms and services.

Information that was received in the Solid Waste and Recycling RFP pertaining to the disposal and recycling facility is attached for your review.

Staff recommends to approve and accept Waste Connections as our vendor for solid waste collection.

Council Member Miller made the MOTION to approve Waste Connections as the vendor for solid waste, authorizing moving forward with negotiating services and a contract, and Council Member Harris Seconded.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Philip Miller, Council Member
<b>SECONDER:</b>	Gloria Harris, Council Member
<b>AYES:</b>	Collins, Hitzfeld, Miller, Allgayer, Harris, Hancock
<b>ABSENT:</b>	Barbee

4. DOC-2018-33 Interlocal Agreement - City of El Campo and Wharton County Sheriff's Office

The City of El Campo and the Wharton County Sheriff's Office desire to enter into an Interlocal Agreement granting access to the Wharton County Sheriff's Office, to the City owned firing range facility located at 1698 C.R. 303, El Campo, Texas. The Sheriff's Office needs an accessible firing range facility for use, regarding periodic firearms training.

The Interlocal Agreement is attached for you to review.

Staff, the City Attorney and the Chief of Police have reviewed the agreement and recommend approval.

Mayor Pro-Tem Hitzfeld made the MOTION to approve the Interlocal Agreement between the City of El Campo and the Wharton County Sheriff's Office as amended and Council Member Allgayer Seconded.

**INTERLOCAL AGREEMENT**

**THIS INTERLOCAL AGREEMENT** ("Agreement") is entered into and in accordance with the provisions of the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, by and between

the **CITY OF EL CAMPO, TEXAS** (the "City"), a political subdivision of the State of Texas, and **THE WHARTON COUNTY SHERIFF'S OFFICE** ("Wharton County Sheriff's Office"), a political subdivision of the State of Texas.

**RESULT:** APPROVED AS AMENDED [UNANIMOUS]  
**MOVER:** Tommy Hitzfeld, Mayor Pro-Tem  
**SECONDER:** Jeff Allgayer, Council Member  
**AYES:** Collins, Hitzfeld, Miller, Allgayer, Harris, Hancock  
**ABSENT:** Barbee

5. Appointments of City Council Members to Council Committees

The current list of active Council Committees is attached for your review and consideration of appointments / re-appointments. At this point all Committees are still active with the exception of the Public Safety Facilities Committee so that could be replaced with the new Blighted Building Ordinance Review Committee that was discussed at the joint CDC meeting.

Mayor Collins appointed the following Council Members to serve on said Council Committees:

**CITY OF EL CAMPO  
 COUNCIL COMMITTEES  
 May 2018**

<b>Committee</b>	<b>Members</b>
<b>Public Works Committee</b>	Tommy Hitzfeld - Gloria Harris - Philip Miller
<b>Blighted Building Ordinance Review</b>	Randy Collins - John Hancock - Jeff Allgayer
<b>Skateboard Committee</b>	Tommy Hitzfeld - Chris Barbee - Philip Miller
<b>Finance Committee</b>	Randy Collins - Chris Barbee - John Hancock
<b>Comprehensive Plan Oversight Committee</b>	Randy Collins - Tommy Hitzfeld - Jeff Allgayer
<b>Employee Benefits Committee</b>	Tommy Hitzfeld - Gloria Harris - John Hancock
<b>Solid Waste Contract Committee</b>	Randy Collins - Gloria Harris - Jeff Allgayer

**RESULT:** NO ACTION REQUIRED

7. **ADJOURN**

There being no further business to discuss, Council Member Miller made the MOTION to adjourn and Mayor Pro-Tem Hitzfeld Seconded.

Unanimous 6-0 vote.

Mayor Collins adjourned the meeting at 7:03 p.m.

Attest:

\_\_\_\_\_  
 Lori Hollingsworth, City Secretary

\_\_\_\_\_  
 Randy Collins, Mayor