

**CITY COUNCIL - REGULAR MEETING**

**City of El Campo**

**315 EAST JACKSON STREET, EL CAMPO, TX 77437  
City Hall - Council Chambers 6:30 PM - November 5, 2018**

**Meeting Minutes**

**1. CALL TO ORDER**

Mayor Collins called the meeting to order at 6:31 p.m.

**2. ROLL CALL**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Randy Collins	Mayor	Present	6:25 PM
Tommy Hitzfeld	Mayor Pro-Tem	Absent	
Chris Barbee	Council Member	Present	6:10 PM
Philip Miller	Council Member	Present	6:25 PM
Jeff Allgayer	Council Member	Present	6:25 PM
Gloria Harris	Council Member	Present	6:15 PM
John Hancock	Council Member	Present	6:10 PM

City Staff Present: City Manager Mindi Snyder, Deputy City Manager Courtney Sladek, City Secretary Lori Hollingsworth, Police Chief Terry Stanphill, Public Works Director Kevin Thompson, EMS Director Weston Davis, Municipal Judge Michelle Roy, Building Official Liz Staff, Aquatic Center Manager Stephen Nadolski, Utilities Director Jerry Lewis, Personnel Director Rene Garcia, Assistant Finance Director Brittni Staff and City Attorney Ronald Collins.

City Development Corporation: Executive Director Carolyn Gibson.

Media Present: Publisher Shannon Crabtree, El Campo Leader-News.

Guests Present: Charmance Jolivette, Jude Allgayer, Jonathan Frels and Jai McBride.

**3. PLEDGE OF ALLEGIANCE AND INVOCATION**

Mayor Collins led the Pledge of Allegiance and Council Member Barbee performed the Invocation.

**4. PUBLIC COMMENTS**

At this time, any person with city-related business, not scheduled on the agenda, may speak to the City Council. In compliance with the Texas Open Meetings Act, the City Council is limited to making a statement of specific factual information in response to the inquiry, or reciting existing policy, but may not discuss, deliberate, or take any action on any item. Each speaker will be limited to 3 minutes. The issue may be placed on a future agenda for consideration.

Charmance Jolivette took to the podium to invite City Council and staff to the official grand opening of the brand-new Legends Skateboard Park located at Friendship Park in El Campo. The grand opening is scheduled for Monday November 12<sup>th</sup>, 2018 at 5:00 p.m. He is most excited because this skate park is walking distance for him and lots of other kids. He hopes to see everyone there.

Mayor Collins announced that Tuesday November 6<sup>th</sup>, 2018 is election day and polls are open from 7:00 a.m. - 7:00 p.m.

Mayor Collins also stated that the Community Wide Thanksgiving Feast will be held on Thursday November 22<sup>nd</sup>, 2018 at the El Campo Civic Center, serving from 11:30 a.m. - 1:00 p.m.

**5. CONSIDERATION OF AND ACTION ON MINUTES**

1. City Council - Regular Meeting - Oct 22, 2018 6:30 PM

Council Member Miller made the MOTION to approve the City Council Regular Meeting minutes as presented from October 22, 2018 and Council Member Harris Seconded.

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Philip Miller, Council Member
<b>SECONDER:</b>	Gloria Harris, Council Member
<b>AYES:</b>	Collins, Barbee, Miller, Allgayer, Harris, Hancock
<b>ABSENT:</b>	Hitzfeld

6. CONSIDERATION OF AND ACTION ON

1. DOC-2018-95 Subway Easement Agreement for Sidewalk Project on FM2765 - Subway

TxDOT had reached out to the City regarding assisting us with a sidewalk along FM2765 as a response to us reaching out to them in the past about assistance with pedestrian traffic from ECMS. They have a resurfacing project funded and offered to include a sidewalk at their cost in the project from the corner of Highway 71 to ECMS is we would secure the easements for that. They had a short time frame as the project was already set to let in December and we committed to make this happen and have been working with the City Attorney to secure the easements and the first agreement is included here for your consideration with Subway.

Staff would recommend approval as presented.

Council Member Harris made the MOTION to approve the Public Access Easement between D.V. Subway, L.P., and the City of El Campo for the sidewalk project on FM2765 as presented and Council Member Barbee Seconded.

**PUBLIC ACCESS EASEMENT**

STATE OF TEXAS           §  
COUNTY OF WHARTON   §

**D.V. Subway, L.P.** (“Grantor”), 4501 Cartwright Road #308, Missouri City, Texas 77459, owner of that certain real property, (“Property”) described below, hereby grants and dedicates to the **City of El Campo** (“Grantee”), a Texas municipal corporation, 315 E. Jackson St., El Campo, Texas 77437, the below described rights and easements in the Property. All exhibits identified in this instrument are attached and incorporated as if fully set forth herein by reference.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Gloria Harris, Council Member
<b>SECONDER:</b>	Chris Barbee, Council Member
<b>AYES:</b>	Collins, Barbee, Miller, Allgayer, Harris, Hancock
<b>ABSENT:</b>	Hitzfeld

2. DOC-2018-96 Easement Agreement for Sidewalk Project on FM2765 - ECISD

This agreement was presented to the ECISD Board and was approved and is now submitted for your consideration as a part of the project to include a sidewalk on the FM2765 TxDOT resurfacing project.

Staff would recommend approval as presented.

Council Member Harris made the MOTION to approve the Public Access Easement Agreement between El Campo Independent School District and the City of El Campo for the sidewalk project on FM2765 upon confirmation of the attached plats accuracy and Council Member Miller Seconded.

**PUBLIC ACCESS EASEMENT**

STATE OF TEXAS §  
COUNTY OF WHARTON §

**El Campo Independent School District** (“Grantor”), 700 West Norris, El Campo, Texas 77437, owner of that certain real property, (“Property”) described below, hereby grants and dedicates to the **City of El Campo** (“Grantee”), a Texas municipal corporation, 315 E. Jackson St., El Campo, Texas 77437, the below described rights and easements in the Property. All exhibits identified in this instrument are attached and incorporated as if fully set forth herein by reference.

<b>RESULT:</b>	<b>APPROVED AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	Gloria Harris, Council Member
<b>SECONDER:</b>	Philip Miller, Council Member
<b>AYES:</b>	Collins, Barbee, Miller, Allgayer, Harris, Hancock
<b>ABSENT:</b>	Hitzfeld

3. DOC-2018-97 Investment Policy

Please find attached the Investment Policy. This policy has been reviewed by our Financial Advisor. There are three minor revisions to the policy:

1. Page 6, Section V. Investment Portfolio, Authorized Investments, Item 6, now includes LGIPs (Local Government Investment Pools). This has been our policy and we feel clarification is needed.
2. Page 8, Securities Dealers, we recommend replacing the National Association of Securities Dealers (NASD) with Financial Industries Regulatory Authority (FINRA). FINRA has replaced NASD.
3. Page 9, Qualified Representatives, again National Association of Securities Dealers (NASD) has been replaced with Financial Industries Regulatory Authority (FINRA)

The Public Funds Investment Act requires annual adoption of the policy. Staff recommends approval.

Council Member Hancock made the MOTION to approve the modified Investment Policy as presented and Council Member Allgayer Seconded.

<b>RESULT:</b>	<b>APPROVED AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	John Hancock, Council Member
<b>SECONDER:</b>	Jeff Allgayer, Council Member
<b>AYES:</b>	Collins, Barbee, Miller, Allgayer, Harris, Hancock
<b>ABSENT:</b>	Hitzfeld

4. FY 18 4th Quarter Reports

Included in the packet is the fourth quarter investment report and fourth quarter departmental report.

Informational, no action required.

**7. CLOSED EXECUTIVE SESSION**

- 1. Closed Session pursuant to Section 551.073 Deliberation about gifts and donations; prospective gift of real property, Section 551.087 Economic Development-Rail Spur and Section 551.074 Appointment of new Planning Director.

Council entered closed session at 6:49 p.m.

Council exited closed session at 7:33 p.m.

Council re-entered closed session at 7:34 p.m.

Council exited closed session at 7:58 p.m.

**8. RECONVENE AND TAKE ACTION**

7:33 p.m. Council Member Harris made the MOTION to accept the hiring of a new City Planning Director and Council Member Hancock Seconded.  
Unanimous 6-0 Vote.

7:58 p.m. Mayor Collins affirmed, no further action to be taken at this time.

**9. ADJOURN**

There being no further business to discuss, Council Member Miller made the MOTION to adjourn and Council Member Hancock Seconded.  
Mayor Collins adjourned the meeting at 7:59 p.m.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Philip Miller, Council Member
<b>SECONDER:</b>	John Hancock, Council Member
<b>AYES:</b>	Collins, Barbee, Miller, Allgayer, Harris, Hancock
<b>ABSENT:</b>	Hitzfeld

Attest:

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Lori Hollingsworth, City Secretary

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Randy Collins, Mayor